



ASCENDER GUIDES



## **Admin - District Settings**



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# Admin - District Settings

## ASCENDER ParentPortal Admin > District Settings

This page is only available to users who log on to ASCENDER ParentPortal with a district-level administrator account.

This page allows administrative users to manage the district-wide ASCENDER ParentPortal settings, such as site theme and security questions.

**NOTE:** Selections are automatically saved for most fields. Clicking **Save** is only required where indicated.

## Access Control

### Site Access:

☐ **Enable or disable access to ASCENDER ParentPortal.**

|  |  |
|--|--|
| <b>ASCENDER ParentPortal is</b>              | <b>Active</b> is displayed if the application is currently available to parents.<br><br><b>Inactive</b> is displayed if the application is not currently available to parents.   |
| <b>ASCENDER ParentPortal is active as of</b> | The date for the active/inactive setting is displayed.<br><br>If <b>Active</b> , the date indicates when ParentPortal became active.<br><br>If <b>Inactive</b> , the date indicates when ParentPortal will become active.<br><br>To change the date, click <b>Change Date</b> .<br><br>In the <b>ASCENDER ParentPortal will be active as of this date</b> field, type the new date. Click <b>Save Changes</b> .<br><br>The new date is displayed, and the system is automatically activated or inactivated accordingly on that date. |

|  |  |
|--|--|
| Would you like to allow campus admins to view all district students? |  |
|--|--|

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## Display Access:

Determine what data is displayed to ParentPortal users.

|   |  |
|---|--|
| What assessments would you like to display?   |  |
| Would you like to display discipline records? |  |
| Display schedules?                            |  |
| Display immunization records?                 |  |
| Display an immunization resource path?        |  |

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## Site Resources:

### Pre-defined Security Questions

Enter security questions that users can use to recover a user name or reset a password.

|                        |  |
|------------------------|--|
| New Security Question  |  |
| Select a language code |  |

Click **Add Question**.

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## District Links

Provide links to helpful websites.

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|                    |  |
|--------------------|--|
| <b>Web Address</b> |  |
| <b>Text</b>        |  |
| <b>Description</b> |  |

Click **Add Link**.

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## Student Picture Path

|                     |                             |
|---------------------|-----------------------------|
| <b>Current Path</b> |                             |
| <b>Edit Path?</b>   | <b>Student Picture Path</b> |
|                     | Click <b>Save</b> .         |

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## Site Theme

|                              |                           |
|------------------------------|---------------------------|
| <b>Turn on custom theme?</b> | <b>Background color</b>   |
|                              | <b>Text color</b>         |
|                              | <b>Accent color</b>       |
|                              | Click <b>Save Theme</b> . |



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