



ASCENDER GUIDES



forms_field_management_body

Table of Contents

Available Fields (right)

A list of all available fields is displayed.

The list includes the database field name, database table name, and the application with which the field is associated (such as Registration).

HERE'S A TIP: To change the sort order of the grid, click the column heading. Click it once to sort in ascending order. Click it again to sort in descending order.

Available Fields

Edit	Field Name	Seq.	Table Name	Sub Sys	Updateable
	ADDR_APT_NBR		SR_STU_ENROLL	REGISTRATION	true
	ADDR_CITY		SR_STU_ENROLL	REGISTRATION	true
	ADDR_STATE		SR_STU_ENROLL	REGISTRATION	true
	ADDR_STR_NBR		SR_STU_ENROLL	REGISTRATION	true

Click it once to sort the column in ascending order. Click it again to sort the column in descending order.

Available Fields

Edit	Field Name	Seq.	Table Name	Sub Sys	Updateable
	ZIP4_PHYS_ADDR		SR_STU_DEMO	REGISTRATION	true
	ZIP4	*	SR_PARENT	REGISTRATION	true
	ZIP_CODE_PHYS_ADDR		SR_STU_DEMO	REGISTRATION	true
	ZIP	*	SR_PARENT	REGISTRATION	true

NOTE: If a **Table Name** is displayed, any data entered in the corresponding field will be updated in the student's TxEIS Registration pages.

Edit Field Information (left)

Modify information for the selected field as needed.

Click **Save**.

Form Field Management

Manage the fields that will be used to create forms.

Edit Field Information

Selected Field: **DOB**
From Table: **SR_STU_DEMO**

Default friendly display name:

Language	Friendly Name
English	Date of Birth
Spanish	Fecha de nacimiento

Is field visible to the user?

☒ Yes ☐ No

Will this field require an admin's review?

☐ Yes ☒ No

Is physical documentation required for changes?

☐ Yes ☒ No

Default instructions or information for this field (500 char limit):

Language	Instructions
English	A birth certificate is required to verify the
Spanish	Se requiere un certificado de nacimiento para



Data Saved Successfully!

Save

Available Fields

Edit	Field Name	Seq.	Tab
	ADDR_APT_NBR	SR	
	ADDR_CITY	SR	
	ADDR_STATE	SR	
	ADDR_STR_DIR	SR	
	ADDR_STR_NAME	SR	
	ADDR_STR_NBR	SR	
	ADDR_ZIP	SR	
	ADDR_ZIP4	SR	
	APT_NBR	* SR	
	APT_NBR_PHYS_ADDR	SR	
	CAMPUS_CD_PRV	SR	
	CELL_PHONE	* SR	
	CITY	* SR	
	CITY_NAME_PHYS_ADDR	SR	
	DL_NBR	* SR	
	DL_ST	* SR	
	DOB	* SR	
	DOB	SR	

Repeat for each field that will be used in a form.



Back Cover