



ASCENDER GUIDES



forms_field_management_body

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Available Fields (right)

A list of all available fields is displayed.

The list includes the database field name, database table name, and the application with which the field is associated (such as Registration).

HERE'S A TIP: To change the sort order of the grid, click the column heading. Click it once to sort in ascending order. Click it again to sort in descending order.

Available Fields

Edit	Field Name	Seq.	Table Name	Sub Sys	Updateable
	ADDR_APT_NBR		SR_STU_ENROLL	REGISTRATION	true
	ADDR_CITY		SR_STU_ENROLL	REGISTRATION	true
	ADDR_STATE		SR_STU_ENROLL	REGISTRATION	true
	ADDR_STR_NBR		SR_STU_ENROLL	REGISTRATION	true

Click it once to sort the column in ascending order. Click it again to sort the column in descending order.

Available Fields

Edit	Field Name	Seq.	Table Name	Sub Sys	Updateable
	ZIP4_PHYS_ADDR		SR_STU_DEMO	REGISTRATION	true
	ZIP4	*	SR_PARENT	REGISTRATION	true
	ZIP_CODE_PHYS_ADDR		SR_STU_DEMO	REGISTRATION	true
	ZIP	*	SR_PARENT	REGISTRATION	true

NOTE: If a **Table Name** is displayed, any data entered in the corresponding field will be updated in the student's TxEIS Registration pages.

Seq	<p>This field indicates if the field is from a vertical table.</p> <ul style="list-style-type: none"> • blank = a single record for the student, such as a birth date (i.e., not a vertical table). • asterisk (*) = multiple records for the student, such as multiple contact records. For example, the demo contact table has a sequence identifier for each person entered. • (iTCCS only) sequence number = a hard-coded sequence resulting in a static number of multiple-records. If there are two contacts entered, they would have sequence numbers of 01 and 02.
Updateable	<p>This field indicates if the data in the field can be updated by a parent. This is set automatically and cannot be changed.</p> <ul style="list-style-type: none"> • <i>True</i> (i.e., yes) indicates that the field can be updated by a parent. • <i>False</i> (i.e., no) indicates that the field cannot be updated by a parent.

Click under **Edit** to edit settings for a particular field.

The **Edit Field Information** section is displayed on the left side of the page.

Form Field Management

Manage the fields that will be used to create forms.

Edit Field Information

Selected Field: **DOB**
From Table: **SR_STU_DEMO**

Default friendly display name:

Language	Friendly Name
English	Date of Birth
Spanish	Fecha de nacimiento

Is field visible to the user?

☒ Yes ☐ No

Will this field require an admin's review?

☐ Yes ☒ No

Is physical documentation required for changes?

☐ Yes ☒ No

Default instructions or information for this field (500 char limit):

Language	Instructions
English	
Spanish	

Save

Available Fields

Edit	Field Name	Seq.	Table Name
<input type="checkbox"/>	ADDR_APT_NBR		SR_STU_ENRC
<input type="checkbox"/>	ADDR_CITY		SR_STU_ENRC
<input type="checkbox"/>	ADDR_STATE		SR_STU_ENRC
<input type="checkbox"/>	ADDR_STR_DIR		SR_STU_ENRC
<input type="checkbox"/>	ADDR_STR_NAME		SR_STU_ENRC
<input type="checkbox"/>	ADDR_STR_NBR		SR_STU_ENRC
<input type="checkbox"/>	ADDR_ZIP		SR_STU_ENRC
<input type="checkbox"/>	ADDR_ZIP4		SR_STU_ENRC
<input type="checkbox"/>	APT_NBR	*	SR_PARENT
<input type="checkbox"/>	APT_NBR_PHYS_ADDR		SR_STU_DEMO
<input type="checkbox"/>	CAMPUS_CD_PRV		SR_STU_DEMO
<input type="checkbox"/>	CELL_PHONE	*	SR_PARENT
<input type="checkbox"/>	CITY	*	SR_PARENT
<input type="checkbox"/>	CITY_NAME_PHYS_ADDR		SR_STU_DEMO
<input type="checkbox"/>	DL_NBR	*	SR_PARENT
<input type="checkbox"/>	DL_ST	*	SR_PARENT
<input type="checkbox"/>	DOB	*	SR_PARENT
<input checked="" type="checkbox"/>	DOB		SR_STU_DEMO
<input type="checkbox"/>	DOCTOR_ACCEPTABLE_POLICY		

Edit Field Information (left)

Modify information for the selected field as needed.

Click **Save**.

Form Field Management

Manage the fields that will be used to create forms.

Edit Field Information

Selected Field: **DOB**
From Table: **SR_STU_DEMO**

Default friendly display name:

Language	Friendly Name
English	Date of Birth
Spanish	Fecha de nacimiento

Is field visible to the user?

☒ Yes ☐ No

Will this field require an admin's review?

☐ Yes ☒ No

Is physical documentation required for changes?

☐ Yes ☒ No

Default instructions or information for this field (500 char limit):

Language	Instructions
English	A birth certificate is required to verify the
Spanish	Se requiere un certificado de nacimiento para

→ Data Saved Successfully!

Save

Available Fields

Edit	Field Name	Seq.	Table Name
<input type="checkbox"/>	ADDR_APT_NBR		SR_STU_ENRC
<input type="checkbox"/>	ADDR_CITY		SR_STU_ENRC
<input type="checkbox"/>	ADDR_STATE		SR_STU_ENRC
<input type="checkbox"/>	ADDR_STR_DIR		SR_STU_ENRC
<input type="checkbox"/>	ADDR_STR_NAME		SR_STU_ENRC
<input type="checkbox"/>	ADDR_STR_NBR		SR_STU_ENRC
<input type="checkbox"/>	ADDR_ZIP		SR_STU_ENRC
<input type="checkbox"/>	ADDR_ZIP4		SR_STU_ENRC
<input type="checkbox"/>	APT_NBR	*	SR_PARENT
<input type="checkbox"/>	APT_NBR_PHYS_ADDR		SR_STU_DEMO
<input type="checkbox"/>	CAMPUS_CD_PRV		SR_STU_DEMO
<input type="checkbox"/>	CELL_PHONE	*	SR_PARENT
<input type="checkbox"/>	CITY	*	SR_PARENT
<input type="checkbox"/>	CITY_NAME_PHYS_ADDR		SR_STU_DEMO
<input type="checkbox"/>	DL_NBR	*	SR_PARENT
<input type="checkbox"/>	DL_ST	*	SR_PARENT
<input type="checkbox"/>	DOB	*	SR_PARENT
<input type="checkbox"/>	DOB		SR_STU_DEMO
<input type="checkbox"/>	DOCTOR_ACCEPTABLE_POLICY		

Repeat for each field that will be used in a form.



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