

ecds_pk_verify_hr_reprts

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Personnel elements can be verified by running the following reports:

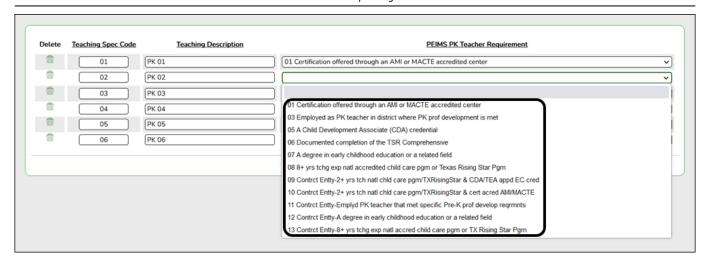
Personnel > Reports > User Created Reports

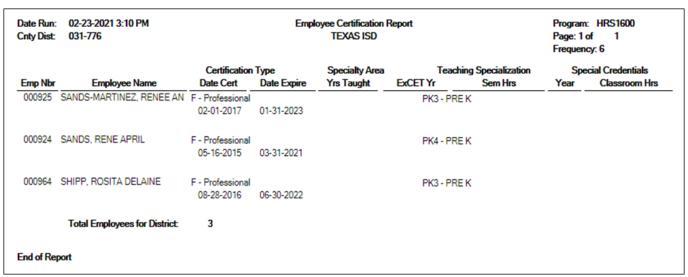
Report Template				
Staff Demo Verification		Public	Retrieve	Directory
Report Title				
Employee Nbr.	Active Employees	Only		
Employee Demographic				
Employee Nbr	Staff ID/SSN	Maiden Name	✓ Phone Area Cd	Last Change Date
Texas Unique Staff ID	✓ Address Number	Former Prefix	Phone Nbr	Citizenship
✓ Name Prefix	Street/P.O. Box	Former First Name	Bus Phone Area	Marital Stat
√ First Name	√ Apt	Former Middle Name	Bus Phone Nbr	Other Language
Middle Name	City	Former Last Name	Bus Ext	Local Use 1
✓ Last Name	✓ State	Former Generation	Cell Area Cd	Local Use 2
Generation	✓Zip	✓ Driver's License	Cell Phone Nbr	Email
Sex	Zip+4	DL State	Local Restriction	Home Email

Use the User Created Report to verify staff demo data.

Personnel > Reports > Personnel Reports > HRS1600 - Certification Report

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HRS1600 allows you to view a list of instructors assigned to a particular teacher specialization code that is associated with the PK teacher certification requirement.



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