



## **ecds\_pk\_verify\_hr\_reprts**



# Table of Contents



HR elements can be verified by running the following reports:

**Human Resources > Reports > User Created Reports > HR Report**

**Report Title**  
Staff Demo verification

Employee Nbr:  ... ☐ Active Employees Only

**Employee Demographic**

<input checked="" type="checkbox"/> Employee Nbr	<input checked="" type="checkbox"/> Staff ID/SSN	<input type="checkbox"/> Maiden Name	<input type="checkbox"/> Phone Area Cd	<input type="checkbox"/> Last Cl
<input checked="" type="checkbox"/> Texas Unique Staff ID	<input type="checkbox"/> Address Number	<input type="checkbox"/> Former Prefix	<input type="checkbox"/> Phone Nbr	<input type="checkbox"/> Citizen
<input checked="" type="checkbox"/> Name Prefix	<input type="checkbox"/> Street/P.O. Box	<input type="checkbox"/> Former First Name	<input type="checkbox"/> Bus Phone Area	<input type="checkbox"/> Marita
<input checked="" type="checkbox"/> First Name	<input type="checkbox"/> Apt	<input type="checkbox"/> Former Middle Name	<input type="checkbox"/> Bus Phone Nbr	<input type="checkbox"/> Other
<input type="checkbox"/> Middle Name	<input type="checkbox"/> City	<input type="checkbox"/> Former Last Name	<input type="checkbox"/> Bus Ext	<input type="checkbox"/> Local U
<input checked="" type="checkbox"/> Last Name	<input type="checkbox"/> State	<input type="checkbox"/> Former Generation	<input type="checkbox"/> Cell Area Cd	<input type="checkbox"/> Local U
<input type="checkbox"/> Generation	<input type="checkbox"/> Zip	<input type="checkbox"/> Driver's License	<input type="checkbox"/> Cell Phone Nbr	<input type="checkbox"/> Email

Use the HR User Created Report to verify staff demo data.

**Human Resources > Reports > HR Reports > Personnel Reports > HRS1600 - Certification Report**

Delete	Teaching Spec Code	Teaching Description	PEIMS PK Teacher Requirement
	01	PK 01	01 Certification offered through an AMI or MACTE accredited center
	02	PK 02	
	03	PK 03	
	04	PK 04	
	05	PK 05	
	06	PK 06	

01 Certification offered through an AMI or MACTE accredited center

03 Employed as PK teacher in district where PK prof development is met

05 A Child Development Associate (CDA) credential

06 Documented completion of the TSR Comprehensive

07 A degree in early childhood education or a related field

08 8+ yrs tchg exp natl accredited child care pgm or Texas Rising Star Pgm

09 Contract Entty-2+ yrs tch natl child care pgm/txRisingStar & CDA/TEA appd EC cred

10 Contract Entty-2+ yrs tch natl child care pgm/txRisingStar & cert acrd AMI/MACTE

11 Contract Entty-Emplyd PK teacher that met specific Pre-K prof develop reqmnts

12 Contract Entty-A degree in early childhood education or a related field

13 Contract Entty-8+ yrs tchg exp natl accrd child care pgm or TX Rising Star Pgm

State Reporting

Date Run: <div></div>		Employee Certification Report				Program: HRS1600		
Cnty Dist: 001-901		TXEIS ISD				Page: 1 of 1		
						Frequency: 6		
Emp Nbr	Employee Name	Certification Type		Specialty Area	Teaching Specialization		Special Credentials	
		Date Cert	Date Expire		Yrs Taught	ExCET Yr	Sem Hrs	Year
000207	ALVARADO, ALICE JANE GAIL	F - Professional 07-01-2010	52 - EARLY CHILD EDUCATIO 06-30-2020	PK2 - EARLY CHILDHOOD 02			PDAS - KILLEEN 2003	4.0
Total Employees for District:		1						
End of Report								

HRS1600 allows you to view a list of instructors assigned to a particular teacher specialization code that is associated with the PK teacher certification requirement.



## Back Cover