



ecds_pk_verify_hr_reprts

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Personnel elements can be verified by running the following reports:

Personnel > Reports > User Created Reports

Report Template

Staff Demo Verification ☐ Public Retrieve Directory

Report Title

Employee Nbr: ☐ Active Employees Only

☐ **Employee Demographic**

☐ Employee Nbr	☒ Staff ID/SSN	☐ Maiden Name	☒ Phone Area Cd	☐ Last Change Date
☒ Texas Unique Staff ID	☒ Address Number	☐ Former Prefix	☒ Phone Nbr	☐ Citizenship
☒ Name Prefix	☒ Street/P.O. Box	☐ Former First Name	☐ Bus Phone Area	☐ Marital Stat
☒ First Name	☒ Apt	☐ Former Middle Name	☐ Bus Phone Nbr	☐ Other Language
☐ Middle Name	☒ City	☐ Former Last Name	☐ Bus Ext	☐ Local Use 1
☒ Last Name	☒ State	☐ Former Generation	☐ Cell Area Cd	☐ Local Use 2
☐ Generation	☒ Zip	☒ Driver's License	☐ Cell Phone Nbr	☐ Email
☐ Sex	☐ Zip+4	☐ DL State	☐ Local Restriction	☐ Home Email

Use the User Created Report to verify staff demo data.

Personnel > Reports > Personnel Reports > HRS1600 - Certification Report

Select Specialty Area, or blank for ALL.

Select Teaching Specialization, or blank for ALL.

Teaching Specializations X

Search:

☐	Teaching Specialization	Description	PEIMS PK Teach REQMNT
☐	01	PK 01	01 - Certification offered through an AMI or MACTE accredited center
☒	02	PK 02	02 - At least 8 yr experience teaching in natl accredited child care pgm
☐	03	PK 03	03 - Employed as PK teacher in district where PK prof development is met
☐	04	PK 04	04 - A grad or undergraduate degree in early childhood ed or early childhood spec ed
☐	05	PK 05	05 - A Child Development Associate (CDA) credential
☐	06	PK 06	06 - Documented completion of the TSR Comprehensive

OK Cancel

Date Run:	02-23-2021 3:10 PM	Employee Certification Report					Program: HRS1600	
Cnty Dist:	031-776	TEXAS ISD					Page: 1 of 1	
							Frequency: 6	
Emp Nbr	Employee Name	Certification Type		Specialty Area	Teaching Specialization		Special Credentials	
		Date Cert	Date Expire		Yrs Taught	ExCET Yr	Sem Hrs	Year
000925	SANDS-MARTINEZ, RENEE AN	F - Professional	02-01-2017	01-31-2023		PK3 - PRE K		
000924	SANDS, RENE APRIL	F - Professional	05-16-2015	03-31-2021		PK4 - PRE K		
000964	SHIPP, ROSITA DELAINE	F - Professional	08-28-2016	06-30-2022		PK3 - PRE K		
Total Employees for District:		3						
End of Report								

HRS1600 allows you to view a list of instructors assigned to a particular teacher specialization code that is associated with the PK teacher certification requirement.



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