



summer_submission_verify_hr_reports

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Report ID: HRS1250
Frequency: 6
User ID: JSTANFORD

Parameter Description	Value
Sort by Alpha (A), Pay Campus (C), Primary Campus (P)	
Include Reports (Select From List)	...
Include SSN on Report? (Y/N)	
Include Number of Days Employed / in Contract on Report? (Y/N)	
From Last Name (3 letters)	
To Last Name (3 letters)	
Pay Status Active (A), Inactive (I), or blank for ALL	
Pay Type 1-4, or blank for ALL	

[Run Preview](#)
[Clear Options](#)

Include Reports ✕

- ☒ Personnel
- ☐ Payroll
- ☒ Job
- ☐ TRS
- ☐ Calendar YTD
- ☐ School YTD
- ☐ Leave
- ☐ Deduction
- ☐ Distribution
- ☒ Responsibility
- ☐ Permit

[OK](#) [Cancel](#)

Date Run: **Employee Data Listing** **Program:** HRS1250
Cnty Dist: 001-901 **TXEIS ISD** **Page:** 1 of 2
Frequency: 6

Emp Nbr: 006313 **Emp Name:** SAENZ, RICARDO DANIELLE

Payroll Name & Primary Address		Former Name & Alternate Address		Primary Campus: 005 - 005 School	
Last: SAENZ	Last: SAENZ	First: RICARDO	First: RICARDO	Payroll Campus: 005 - 005 School	Gender: F - Female
Middle: DANIELLE	Middle: DANIELLE	Middle: DANIELLE	Middle: DANIELLE	Info Restrict: N	Marital Stat: S - Single
Title: Gen:	Title: Gen:	Gen: Gen:	Gen: Gen:	Restrict Public: A	Birth Date: 08-30-1993
Street: 77721 DUBLIN CIRCLE	Street: 77721 DUBLIN CIRCLE	Street: 77721 DUBLIN CIRCLE	Street: 77721 DUBLIN CIRCLE	Local Area 1: READ 180	Last Chg: 12-07-2017
City/St: Alamo City, TX	City/St: Alamo City, TX	City/St: Alamo City, TX	City/St: Alamo City, TX	Local Area 2: 9-12	TX
Zip Cd: 47778	Zip Cd: 47778	Zip Cd: 47778	Zip Cd: 47778	Drivers Lic#: 25112364	Deceased: N
Country: UNITED STATES	Country: UNITED STATES	Country: UNITED STATES	Country: UNITED STATES	DL Expir Date: 08-30-2018	Citizen: Y
Phone: (555) 436-1550 Cell: (555) 436-1550	Bus Ph: () Bus Ext:	Bus Ph: () Bus Ext:	Bus Ph: () Bus Ext:	TRS Beg. Dt: 08-13-2015	
Wk E-mail:	Hm E-mail:	Hm E-mail:	Hm E-mail:		
Supplemental Address:				Hispanic/Latino ☒	Black/African American ☐
Country:				Asian ☐	American Indian/Alaskan Native ☐
Delivery Name:				White ☒	Native Hawaiian/Other Pacific Isl ☐
Emergency Contact: DHY DL	Relation: GRANDMOTHER	Relation: GRANDMOTHER	Relation: GRANDMOTHER	Bilingual:	
Phone: (555) 482-2535 Ext:					
Emergency Notes: CERTIFIED TDRD					

Personnel Information

Employee Status: 1 - Active professional	Original Emp. Date: 02-11-2015	Primary Job Code: 0050 - HIGH SCHOOL TEACHER
Highest Degree: 1 - Bachelor's	Latest Reemploy Date: 08-13-2015	Primary EEOC: 06 - Sord classrm teach
Percent Day Employed: 100%	Retirement Date:	Percent Assign: 100%
Eligible for Rehire: ☐	Take Retiree Surcharge: ☐	Employment Type: F - Half-Time or more
Extract ID: TEA - TEACHER 187	NY Take Retiree Surcharge: ☐	Retiree Employment Type:
W-2 Elec Consent:	Year Round: ☐	NY ERS Retiree Health Elig: ☐
1095 Elec Consent:	ERS Retiree Health Elig: ☐	

Experience		Contract Information		Extended Leave		Termination	
Professional	Non-Professional	Class: PT - PROBATIONARY (ALL)		Begin:		Date:	
Total: 03	Total:	Term: 03 - 3RD YEAR IN CONTRACT		End:		Reason:	
In District: 03	In District:	Year: 03 - 3RD YEAR IN CONTRACT				Full Semester: ☐	
Grade(s) Taught: 7-8		Begin: 08-17-2018					
		End: 06-06-2019					

[Unemployment Eligibility](#) [Fingerprint Information](#) [Estimated Annual Salary \(Hourly Employees\)](#)

Date Run:		Employee Data Listing TXEIS ISD		Program: HRS1250 Page: 1 of 2 Frequency: 6	
Cnty Dist: 001-901					
Emp Nbr: 006313 Emp Name: SAENZ, RICARDO DANIELLE					
Payroll Name & Primary Address			Former Name & Alternate Address		
Last: SAENZ			Last:		
First: RICARDO			First:		
Middle: DANIELLE			Middle:		
Title: Gen:			Title: Gen:		
Street: 77721 DUBLIN CIRCLE			Street:		
City/St: Alamo City, TX			City/St:		
Zip Cd: 47778			Zip Cd:		
Country: UNITED STATES			Country:		
Phone: (555) 436-1550 Cell: (555) 436-1550			Bus Ph: () Bus Ext:		
Wk E-mail:			Hm E-mail:		
Supplemental Address:			Hispanic/Latino ☒ Black/African American ☐		
Country:			Asian ☐ American Indian/Alaskan Native ☐		
Delivery Name:			White ☒ Native Hawaiian/Other Pacific Isl ☐		
Emergency Contact: DHY DL			Bilingual:		
Phone: (555) 482-2535 Ext:					
Emergency Notes: CERTIFIED TDRD					
Relation: GRANDMOTHER					
Citizen: Y					
Deceased: N					
Last Chg: 12-07-2017					
Birth Date: 08-30-1993					
Local Area 1: READ 180					
Local Area 2: 9-12					
Drivers Lic#: 25112364					
DL Expir Date: 08-30-2018					
TRS Beg. Dt: 08-13-2015					
Primary Campus: 005 - 005 School					
Payroll Campus: 005 - 005 School					
Info Restrict: N					
Restrict Public: A					
Gender: F - Female					
Marital Stat: S - Single					
Deceased: N					
Citizen: Y					
Hispanic/Latino ☒ Black/African American ☐					
Asian ☐ American Indian/Alaskan Native ☐					
White ☒ Native Hawaiian/Other Pacific Isl ☐					
Bilingual:					
Personnel Information					
Employee Status: 1 - Active professional		Original Emp. Date: 02-11-2015		Primary Job Code: 0050 - HIGH SCHOOL TEACHER	
Highest Degree: 1 - Bachelor's		Latest Reemploy Date: 08-13-2015		Primary EEOC: 06 - Scond classrm teach	
Percent Day Employed: 100%		Retirement Date:		Percent Assign: 100%	
Eligible for Rehire: ☐		Take Retiree Surcharge: ☐		Employment Type: F - Half-Time or more	
Extract ID: TEA - TEACHER 187		NY Take Retiree Surcharge: ☐		Retiree Employment Type:	
W-2 Elec Consent:		Year Round: ☐		NY ERS Retiree Health Elig: ☐	
1095 Elec Consent:		ERS Retiree Health Elig: ☐			
Experience		Contract Information		Extended Leave	
Professional		Class: PT - PROBATIONARY (ALL)		Begin:	
Non-Professional		Term: 03 - 3RD YEAR IN CONTRACT		End:	
Total: 03		Year: 03 - 3RD YEAR IN CONTRACT		Date:	
In District: 03		Begin: 08-17-2018		Reason:	
Grade(s) Taught: 7-8		End: 06-06-2019		Full Semester: ☐	
Unemployment Eligibility		Fingerprint Information		Estimated Annual Salary (Hourly Employees)	

HRS1250 allows you to verify demographic, responsibilities, salary, and account data for employees, one person per page. For the **Include Reports** parameter, select *Payroll, Job, Distribution, and Responsibility*.

Human Resources > Reports > HR Reports > Personnel Reports > HRS1600 - Certification Report

State Reporting

Delete	Teaching Spec Code	Teaching Description	PEIMS PK Teacher Requirement
	01	PK 01	01 Certification offered through an AMI or MACTE accredited center
	02	PK 02	
	03	PK 03	
	04	PK 04	
	05	PK 05	
	06	PK 06	

01 Certification offered through an AMI or MACTE accredited center

03 Employed as PK teacher in district where PK prof development is met

05 A Child Development Associate (CDA) credential

06 Documented completion of the TSR Comprehensive

07 A degree in early childhood education or a related field

08 8+ yrs tchg exp natl accredited child care pgm or Texas Rising Star Pgm

09 Contract Entity-2+ yrs tch natl child care pgm/TXRisingStar & CDA/TEA appd EC cred

10 Contract Entity-2+ yrs tch natl child care pgm/TXRisingStar & cert acrd AMI/MACTE

11 Contract Entity-Emplyd PK teacher that met specific Pre-K prof develop reqmnts

12 Contract Entity-A degree in early childhood education or a related field

13 Contract Entity-8+ yrs tchg exp natl accred child care pgm or TX Rising Star Pgm

Date Run: 		Employee Certification Report				Program: HRS1600	
Cnty Dist: 001-901		TXEIS ISD				Page: 1 of 1	
						Frequency: 6	
Emp Nbr	Employee Name	Certification Type	Specialty Area	Teaching Specialization	Special Credentials		
Date Cert	Date Expire	Yrs Taught	ExCET Yr	Sem Hrs	Year	Classroom Hrs	
000207	ALVARADO, ALICE JANE GAIL	F - Professional 07-01-2010	52 - EARLY CHILD EDUCATIO 06-30-2020	PK2 - EARLY CHILDHOOD 02	PDAS - KILLEEN 2003	4.0	
Total Employees for District:		1					
End of Report							

HRS1600 allows you to view a list of instructors assigned to a particular teacher specialization code that is associated with the PK teacher certification requirement.



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