



## **summer\_submission\_verify\_hr\_reports**



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## Human Resources > Reports > HR Reports > Personnel Reports > HRS1250 - Employee Data Listing

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Report ID: HRS1250  
Frequency: 6  
User ID: JSTANFORD

Parameter Description	Value
Sort by Alpha (A), Pay Campus (C), Primary Campus (P)	
Include Reports (Select From List)	...
Include SSN on Report? (Y/N)	
Include Number of Days Employed / in Contract on Report? (Y/N)	
From Last Name (3 letters)	
To Last Name (3 letters)	
Pay Status Active (A), Inactive (I), or blank for ALL	
Pay Type 1-4, or blank for ALL	

[Run Preview](#)  
[Clear Options](#)

**Include Reports** ✕

- ☒ Personnel
- ☐ Payroll
- ☒ Job
- ☐ TRS
- ☐ Calendar YTD
- ☐ School YTD
- ☐ Leave
- ☐ Deduction
- ☐ Distribution
- ☒ Responsibility
- ☐ Permit

[OK](#) [Cancel](#)

**Date Run:**  **Employee Data Listing** **Program:** HRS1250  
**Cnty Dist:** 001-901 **TXEIS ISD** **Page:** 1 of 2  
**Frequency:** 6

**Emp Nbr:** 006313 **Emp Name:** SAENZ, RICARDO DANIELLE

Payroll Name & Primary Address		Former Name & Alternate Address		Primary Campus: 005 - 005 School	
Last: SAENZ	Last: SAENZ	First: RICARDO	First: RICARDO	Payroll Campus: 005 - 005 School	Gender: F - Female
Middle: DANIELLE	Middle: DANIELLE	Middle: DANIELLE	Middle: DANIELLE	Info Restrict: N	Marital Stat: S - Single
Title: Gen:	Title: Gen:	Gen: Gen:	Gen: Gen:	Restrict Public: A	Birth Date: 08-30-1993
Street: 77721 DUBLIN CIRCLE	Street: 77721 DUBLIN CIRCLE	City/St: Alamo City, TX	City/St: Alamo City, TX	Local Area 1: READ 180	Last Chg: 12-07-2017
City/St: Alamo City, TX	City/St: Alamo City, TX	Zip Cd: 47778	Zip Cd: 47778	Local Area 2: 9-12	TX
Country: UNITED STATES	Country: UNITED STATES	Phone: (555) 436-1550	Phone: (555) 436-1550	Drivers Lic#: 25112364	Deceased: N
Cell: (555) 436-1550	Cell: (555) 436-1550	Bus Ph: ( )	Bus Ph: ( )	DL Expir Date: 08-30-2018	Citizen: Y
Wk E-mail:	Wk E-mail:	Hm E-mail:	Hm E-mail:	TRS Beg. Dt: 08-13-2015	
Supplemental Address:	Supplemental Address:			Hispanic/Latino <input checked="" type="checkbox"/>	Black/African American <input type="checkbox"/>
Country:	Country:			Asian <input type="checkbox"/>	American Indian/Alaskan Native <input type="checkbox"/>
Delivery Name:	Delivery Name:			White <input checked="" type="checkbox"/>	Native Hawaiian/Other Pacific Isl <input type="checkbox"/>
Emergency Contact: DHY DL	Emergency Contact: DHY DL	Relation: GRANDMOTHER	Relation: GRANDMOTHER	Bilingual:	
Phone: (555) 482-2535	Phone: (555) 482-2535				
Emergency Notes: CERTIFIED TDRD	Emergency Notes: CERTIFIED TDRD				

**Personnel Information**

Employee Status: 1 - Active professional	Original Emp. Date: 02-11-2015	Primary Job Code: 0050 - HIGH SCHOOL TEACHER
Highest Degree: 1 - Bachelor's	Latest Reemploy Date: 08-13-2015	Primary EEOC: 06 - Sord classrm teach
Percent Day Employed: 100%	Retirement Date:	Percent Assign: 100%
Eligible for Rehire: <input type="checkbox"/>	Take Retiree Surcharge: <input type="checkbox"/>	Employment Type: F - Half-Time or more
Extract ID: TEA - TEACHER 187	NY Take Retiree Surcharge: <input type="checkbox"/>	Retiree Employment Type:
W-2 Elec Consent:	Year Round: <input type="checkbox"/>	NY ERS Retiree Health Elig: <input type="checkbox"/>
1095 Elec Consent:	ERS Retiree Health Elig: <input type="checkbox"/>	

Experience		Contract Information		Extended Leave		Termination	
Professional	Non-Professional	Class: PT - PROBATIONARY (ALL)		Begin:		Date:	
Total: 03	Total:	Term: 03 - 3RD YEAR IN CONTRACT		End:		Reason:	
In District: 03	In District:	Year: 03 - 3RD YEAR IN CONTRACT				Full Semester: <input type="checkbox"/>	
Grade(s) Taught: 7-8		Begin: 08-17-2018					
		End: 06-06-2019					

[Unemployment Eligibility](#) [Fingerprint Information](#) [Estimated Annual Salary \(Hourly Employees\)](#)

Date Run:                      Employee Data Listing Program: HRS1250  
 Cnty Dist: 001-901 TXEIS ISD Page: 2 of 2  
 Frequency: 6

Emp Nbr: 006313 Emp Name: SAENZ, RICARDO DANIELLE

## Job Information

Job Code: 0050 - HIGH SCHOOL TEACHER  
 Primary Job: ☒  
 Incr Pay Step: ☒  
 Primary Campus: 005 - 005 School  
 Job Dept:  
 Percent Assigned: 100%  
 Pay Grade: T01  
 Pay Step: 03  
 Sched:  
 Max Days: 187  
 Nbr Days Off: .0  
 Hrs/Day: .000  
 EEOC: 06 - Snd classrm teach  
 Pay Type: 1 - Contracted employee  
 Reg Hrs Worked: .0  
 Exempt Status: ☒  
 OVTM Elig: ☐  
 OVTM Rate: .00  
 WC Code: A -  
 WC Annl Pymts: 12  
 WC Remain: 8  
 Local Contract Days: 187

Calendar Info  
 Calendar: 04 Teachers 187  
 Begin Date: 08-17-2018  
 End Date: 06-06-2019  
 Payoff Date: 08-23-2019  
 Nbr of Days Empld: 187

Contract Info  
 Contract Amt: 55,025.00  
 Contract Balance: 36,683.32  
 Nbr of Annual Pymts: 12  
 Remaining Pymts: 8  
 Nbr of Months in Contract: 10  
 Nbr of Days in Contract: 187

Daily Rate  
 Daily Rate of Pay: 294.251

State Info  
 TRS Year: ☐  
 State Step: 03  
 TRS Mbr Pos: 02 - Teacher, librarian  
 Yrs in Career Ladder: 0

Accrual Info  
 Accrue Code: A  
 Accrual Rate: 294.251

State Min Salary  
 Percent Assigned: 100%  
 State Min Salary: 29,290.00

Standard Pay Rate  
 Pay Rate: 4,585.42

HRS1250 allows you to verify demographic, responsibilities, salary, and account data for employees, one person per page. For the **Include Reports** parameter, select *Personnel*, *Job*, and *Responsibility*.

## Human Resources > Reports > HR Reports > Personnel Reports > HRS1600 - Certification Report

Delete	Teaching Spec Code	Teaching Description	PEIMS PK Teacher Requirement
	01	PK 01	01 Certification offered through an AMI or MACTE accredited center
	02	PK 02	
	03	PK 03	
	04	PK 04	
	05	PK 05	
	06	PK 06	

01 Certification offered through an AMI or MACTE accredited center

03 Employed as PK teacher in district where PK prof development is met

05 A Child Development Associate (CDA) credential

06 Documented completion of the TSR Comprehensive

07 A degree in early childhood education or a related field

08 8+ yrs tchg exp natl accredited child care pgm or Texas Rising Star Pgm

09 Contract Entity-2+ yrs tch natl child care pgm/TXRisingStar & CDA/TEA appd EC cred

10 Contract Entity-2+ yrs tch natl child care pgm/TXRisingStar & cert aced AMI/MACTE

11 Contract Entity-Emplyd PK teacher that met specific Pre-K prof develop regmnts

12 Contract Entity-A degree in early childhood education or a related field

13 Contract Entity-8+ yrs tchg exp natl accred child care pgm or TX Rising Star Pgm

State Reporting

Date Run: <div></div>		Employee Certification Report					Program: HRS1600	
Cnty Dist: 001-901		TXEIS ISD					Page: 1 of 1	
							Frequency: 6	
Emp Nbr	Employee Name	Certification Type		Specialty Area	Teaching Specialization		Special Credentials	
		Date Cert	Date Expire		Yrs Taught	ExCET Yr	Sem Hrs	Year
000207	ALVARADO, ALICE JANE GAIL	F - Professional 07-01-2010	52 - EARLY CHILD EDUCATIO 06-30-2020	PK2 - EARLY CHILDHOOD 02			PDAS - KILLEEN 2003	4.0
Total Employees for District:		1						
End of Report								

HRS1600 allows you to view a list of instructors assigned to a particular teacher specialization code that is associated with the PK teacher certification requirement.



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