midyear

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Mid Year Extract

TSDS > Extracts > Mid Year

Data extracted: *InterchangeFinanceExtension*

The Midyear Actual Extract page extracts data for the ActualExtension interchange. The extract may need to be run multiple times, once to extract revenues and expenditures, and again to extract fund balances. If there are accounts with multiple fiscal years in the file ID, multiple extracts may be needed.

Each time you extract data, you overwrite the data in the frozen files (i.e., PEIMS maintenance pages), including any data that was manually entered.

For a complete list of extract rules and edits for 2016-2017, see
http://castro.tea.state.tx.us/tsds/teds/2017A/ds8/teds-peims-ds8.5.pdf

IMPORTANT: Back up your database before extracting data.

Extract data:

Field	Description	
Method	**Delete ALL and Add**	**(Recommended)** Select to delete all existing data for this fiscal year from the State Reporting tables before extracting and adding new data to the State Reporting tables.
	Add New	Select if you are re-extracting data. This option adds data to the State Reporting tables. **CAUTION:** If any Finance data exists in the State Reporting tables for this fiscal year; there is a risk of duplicating data if this option is selected.
	Add Class 3 Only	Select to extract class 3 equity accounts.
	Add Class 3 Only - Omit Budget Fund Codes	Select if you are extracting class 3xxx.

Field	Description		
Year 1 Year 2	**File ID**		Type the file ID for the prior year according to your district's naming convention for prior year file IDs. This is maintained on ASCENDER Finance > Tables > District Finance Options. For the specified **File ID**, all audit entries must be posted, and revenue and expense balances must be reconciled to the audit report.
	Acct Period		Select the beginning accounting period. The number corresponds to the month in which the fiscal year begins (e.g., 9 for September).
	Thru		Select the ending accounting period. The number corresponds to the month in which the fiscal year ends (e.g., 8 for August).
	Fiscal Year		Select the ending year of the fiscal year. For example, for the 2021-2022 school year, select 2. See Year 2 below:
	Leave the **Year 2** fields blank unless you have 5xxx-8xxx records for multiple fiscal years in the same File ID. **Year 2** automatically increments the fiscal year by 1 from the **Fiscal Year** field in the **Year 1** field above. [Extracting Multiple Fiscal Year Data Example](#)		
First Year	Select if you are changing the fiscal year start date. You must enter a file ID and beginning and ending accounting periods for both fiscal years. Like funds will be combined into fiscal year 1.		
Crosswalk Options	Select any crosswalk tables you are using. The crosswalk tables must be built prior to running the extract.		
	Crosswalk 067		Select to omit a fund from the PEIMS submission.
	Crosswalk 059		Select to convert a fund/subobject combination to a program code.
	Crosswalk 060		Select to convert a fund code to another fund code.
	Crosswalk 062		Select to convert an object code to another object code.
	Crosswalk 064		Select to convert a function code to another function code.
	Crosswalk 066		Select to convert a fund/function/subobject combination to a program code.
	Crosswalk 063		Select to convert a fund code to a program code.
	Crosswalk 070		Select to convert a fund/program combination to a program code.
	Crosswalk 061		Select to convert an organization code to another organization code.
	Replace 00 in 6XXX with 99		Select to replace program intent codes 00 in 6XXX with 99, when the function code is not 11.

- Click **Run** to extract the selected records. A message is displayed indicating that the extract is complete.
- Click **Save** to write the records to TSDS.

Data can be re-extracted, but you will overwrite any existing data in the PEIMS frozen files when you save, unless you select **Add New** under **Method** when re-extracting data.

Other functions and features:

Print	View the report. **Review the report using the following buttons**: Click [First] to go to the first page of the report. Click ◀ to go back one page. Click ▶ to go forward one page. Click [Last] to go to the last page of the report. **The report can be viewed and saved in various file formats**. Click [PDF icon] to save and print the report in PDF format. Click [CSV icon] to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included. Click [X] to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.
Error	If errors are encountered, view the error report. **Review the report using the following buttons**: Click [First] to go to the first page of the report. Click ◀ to go back one page. Click ▶ to go forward one page. Click [Last] to go to the last page of the report. **The report can be viewed and saved in various file formats**. Click [PDF icon] to save and print the report in PDF format. Click [CSV icon] to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included. Click [X] to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

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