

guide_summer_verify_txeis_data_org

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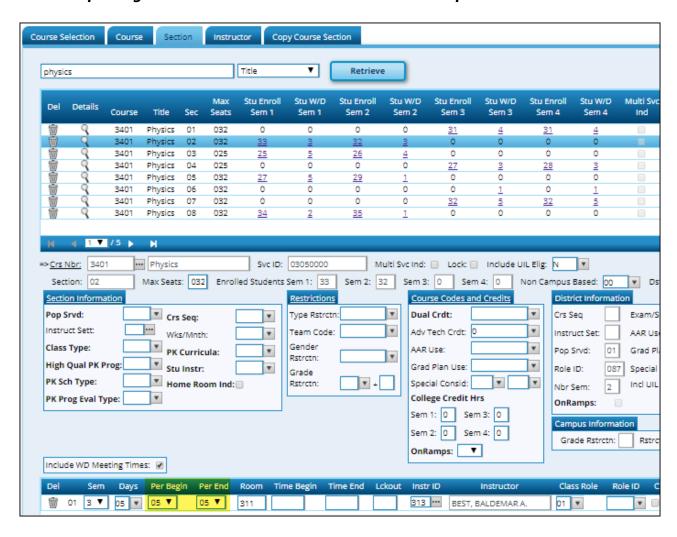
1. Interchange: EducationOrganization

Complex Type: ClassPeriod

Description: Represents the designation of regularly scheduled series of class meetings at designated times and days of the week.

The following element from the ClassPeriod complex type is included in Submission 3:

Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section



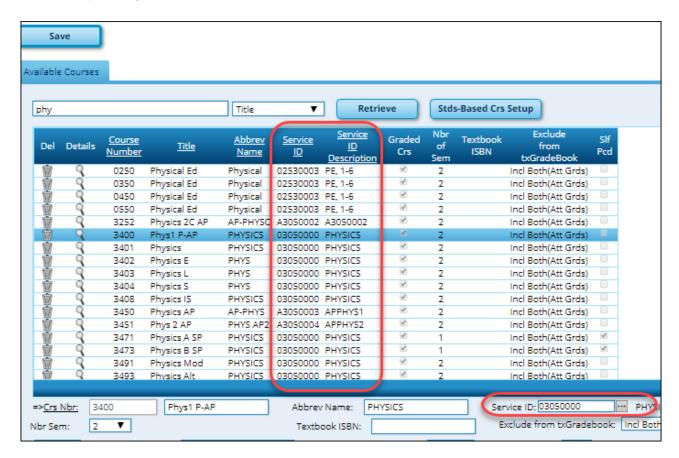
☐ CLASS-PERIOD **Per Begin** and **Per End** (E1074) identify the time of the school day that a class was offered.

Complex Type: Course

Description: Represents the organization of subject matter and related learning experiences provided for the instruction of students (i.e., the catalog of all courses offered at each campus).

The following element from the *Course* complex type is included in Submission 3:

Grade Reporting > Maintenance > Master Schedule > District Schedule



□ SERVICE-ID **Service ID** (E0724) refers to the services supplied by staff. Service IDs that begin with SA, SE, SR, SS, 01, 8, or 9 are not reported. Service IDs for PK and KG that begin with 02 cannot be reported.

2. Interchange: MasterSchedule

Complex Type: SectionExtension

Description: Represents a setting in which organized instruction of course content is provided to one or more students for a given period of time.

For Submission 3, one record must be submitted for each unique course-section offered during the school year.

The following elements from the SectionExtension complex type are included in Submission 3:

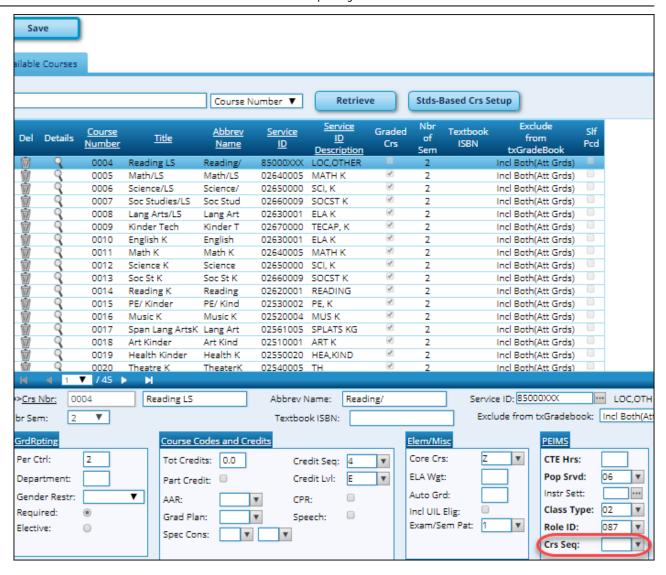
Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section



☐ PK-CURRICULA PK Curricula (E1579) is the curricula used in the district's
prekindergarten program section.
☐ HIGH-OUALITY-PK-PROGRAM-INDICATOR High Oual PK Prog (E1580) indicates

- ☐ HIGH-QUALITY-PK-PROGRAM-INDICATOR **High Qual PK Prog** (E1580) indicates if the campus-course-section participates in the High Quality PK Program consistent with requirements in TEC 29.167-29.171.
- ☐ STUDENT-INSTRUCTION **Stu Instr** (E1558) indicates if the student attends full day, half day morning, or half day afternoon. This only applies to course-sections that use the Pre-Kindergarten service ID (01010000).
- ☐ PK-SCHOOL-TYPE **PK Sch Type** (E1555) indicates the PK program offered at the campus for that course-section.

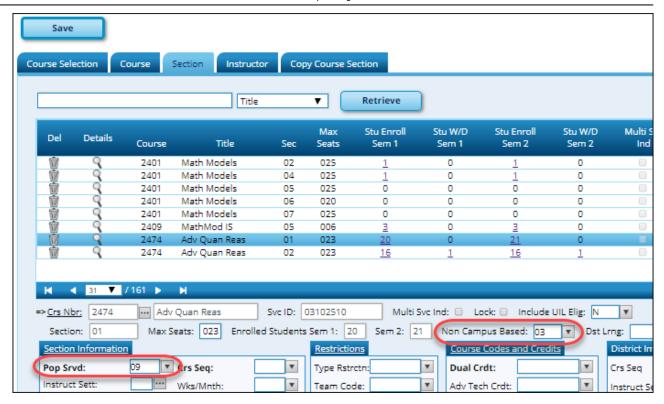
Grade Reporting > Maintenance > Master Schedule > District Schedule



□ COURSE-SEQUENCE-CODE **Crs Seq** (E0948) is the order in which the course was scheduled. This should only be used if the course, or part of the course is taught out of sequence, such as a credit recovery or self-paced course (e.g., the second semester of English I is taught during the first semester). Leave blank if the course is not taught out of sequence. Verify all course sequence codes in the district course and campus section records in the master schedule.

NOTE: This field exists in both the district course and the campus section records. If a code is entered in the section record, it is extracted from the section record. If the code is blank in the section record, the code is extracted from the district course record. If both the district and campus section record codes are blank, the default codes are extracted for the semesters specified.

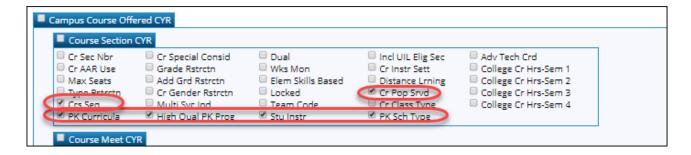
Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section



- □ NON-CAMPUS-BASED-INSTRUCTION-CODE **Non Campus Based** (E1072) indicates if the course was not taught by an employee of the LEA (e.g., 08 Credit by Exam).
- □ POPULATION-SERVED-CODE **Pop Srvd** (E0747) identifies the student population for which a service was designed or intended. It does not necessarily identify program eligibility. Only one code can be reported per course-section. If intent cannot be determined, use code *01* (i.e., *Regular Students*).

RUN REPORTS FOR VERIFYING SECTION-EXTENSION COMPLEX TYPE DATA

Grade Reporting > Reports > Create Grade Reporting Report



Data in the *SectionExtension* complex type can be verified by creating a customized report. Select the fields for the various elements, and click **Create Report**.

Complex Type: CourseOffering

Description: Represents a course offered by a campus during a session, representing the catalog of available courses.

The following elements from the *CourseOffering* complex type are included in Submission 3:

☐ SERVICE-ID (E0724) - Described previously.

RUN REPORTS FOR VERIFYING MASTER-SCHEDULE INTERCHANGE DATA

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0050 - District Master List (Grd Rpting)

Date Run Cnty-Dist	: : 001-901										D	ist	rict			EIS	ISI	0	e Reportir	ng)						Progra Page:	ım		SGF 1 of	R0050 41
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0006	Science/LS	Science/	N	2	1	2	Z		E	Y 0	.0	4	Υ		R	1 1	₹ '	1 (2650000	SCI, K			,	Y R			06	087		02
0007	Soc Studies/LS	Soc Stud	Ν	2	1	2	Z		E	Y 0	0.0	4	Υ		R	1 F	₹ '	1 (2660009	SOCST K			,	Y R			06	087		02
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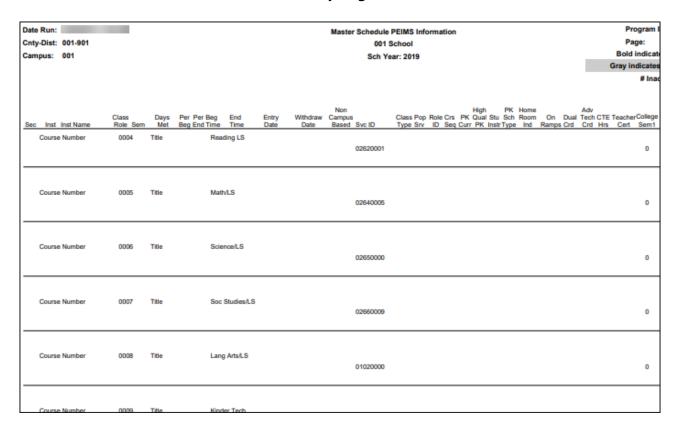
SGR0050 lists every course in the district master schedule for the school year. Verify all applicable data for each course.

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0100 - Master Schedule (Grd Rpting)



SGR0100 lists every course-section in the campus master schedule. Verify all applicable data for each course-section.

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rpting)



SGR0110 provides campus-level TSDS information. Verify all section data. If there is a difference between the values at the campus section level and the district level, the section record data overrides the district-level data.

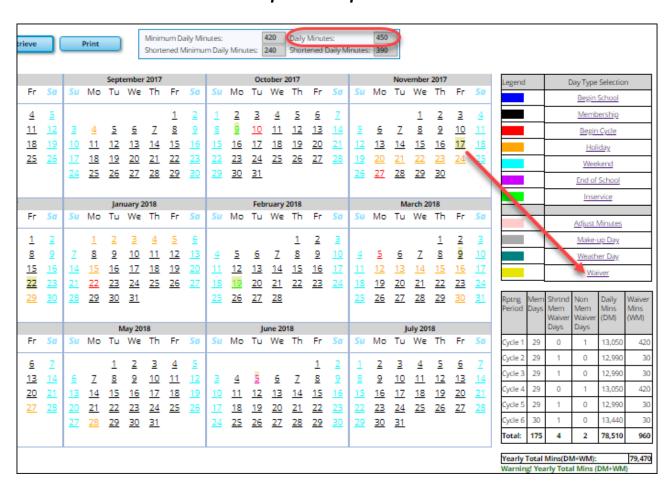
3. Interchange: EducationOrgCalendar

Complex Type: CalendarDateExtension

Description: Represents a day in the school calendar.

The following elements from the *CalendarDateExtension* complex type are included in Submission 3:

Attendance > Maintenance > Campus > Campus Calendar



☐ CALENDAR-DATE (E1168) is the month, day, and year of the calendar date.	
\square SCHOOL-DAY-EVENT-CODE (E1582) is the type of scheduled or unscheduled event for day, such as student instructional day or waiver day.	r the

☐ CALENDAR-WAIVER-EVENT-TYPE (E1570) indicates the type of state-approved waiver.

☐ SCHOOL-DAY-OPERA	ATIONAL-MINUTES Da i	ily Minutes (E1	L571) is the mi	nutes that a
campus operated on a	particular school day	2016-2017 for	the purpose of	[:] student
instruction.				

 \square SCHOOL-DAY-WAIVER-MINUTES (E1572) indicates the waiver minutes for the campus and calendar date.

Complex Type: ReportingPeriodExtension

Description: Represents a time period for which student attendance data are reported.

Attendance > Maintenance > Campus > Campus Calendar

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school days for a particular group of students at a campus. Students with the same instructional track have the same number of days taught in a particular reporting period at a campus.
\square REPORTING PERIOD INDICATOR CODE Cycle # (E0934) indicates the period for which the attendance data is being reported.
□ NUMBER-DAYS-TAUGHT Mem Days (E0935) is the number of days of instruction offered

during a particular reporting period, as indicated on the campus calendar. For Submission 3, the number cannot exceed 45 days for the first five six-week reporting periods or 90 days

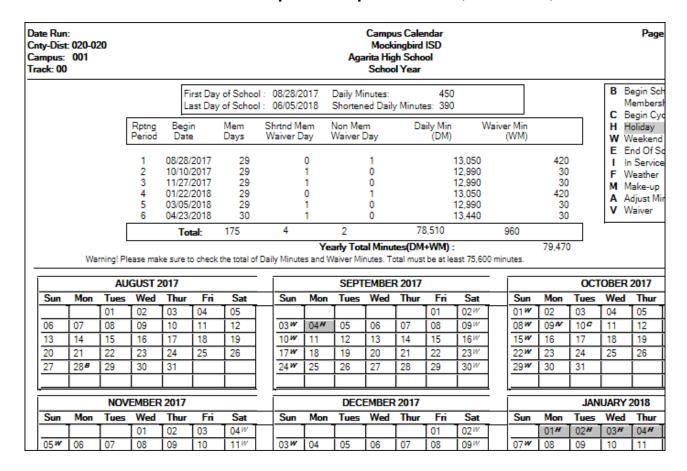
☐ INSTRUCTIONAL-TRACK-INDICATOR-CODE **Track** (E0975) is a unique campus calendar of

for the sixth six-week reporting period.

- ☐ REPORTING-PERIOD-BEGIN-DATE (E1568) is the first day of the reporting period (cycle).
- ☐ REPORTING-PERIOD-END-DATE (E1569) is the last day of the reporting period (cycle).

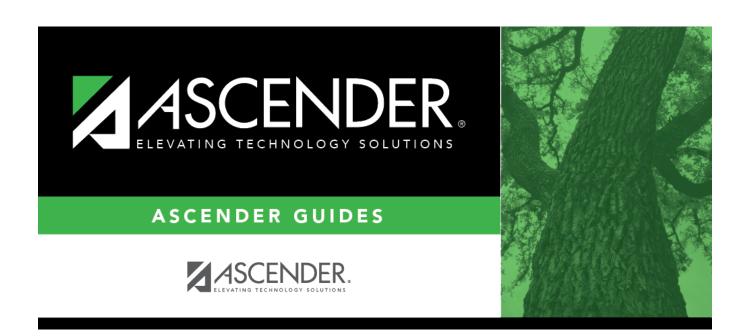
RUN REPORT FOR VERIFYING EDUCATION-ORG-CALENDAR INTERCHANGE DATA

Attendance > Maintenance > Campus > Campus Calendar (Print button)



The cycle data begins on page 3 of the report.

Date Run: Cnty-Dist: 020 Campus: 001 Track: 00				Page: 3 of 8						
				Calendar Minutes	s Verification List					
		Adjust N	Minutes	Make-up Day	Weathe	r Day	Waiver Day			
Reporting Period	Day No	Date	Day Type		Daily Mins (DM)	Waiver Mins (WM)	Waiver Events			
1	1	08/28/2017	Membership Day		450	0				
	2	08/29/2017	Membership Day		450	0				
	3	08/30/2017	Membership Day		450	0				
	4	08/31/2017	Membership Day		450	0				
	5	09/01/2017	Membership Day		450	0				
	6	09/05/2017	Membership Day		450	0				
	7	09/06/2017	Membership Day		450	0				
	8	09/07/2017	Membership Day		450	0				



Back Cover