

 $guide_summer_verify_txeis_data_stu_student_attendance$

ii

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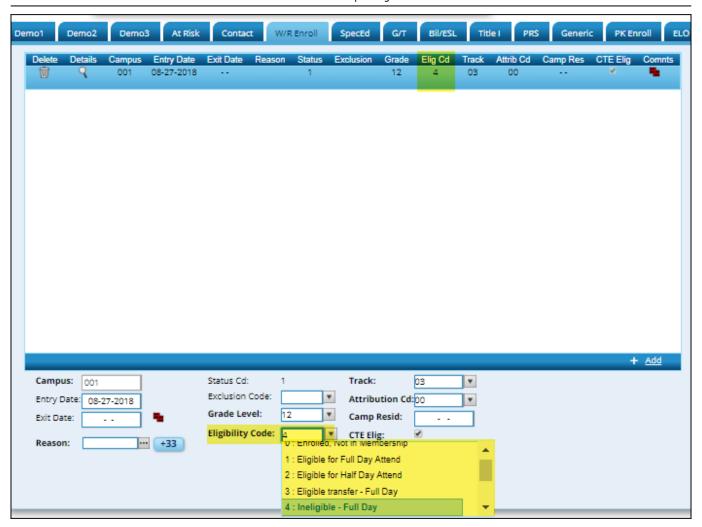
Complex Type: BasicReportingPeriodAttendanceExtension

Description: Represents the recording of a student's regular reporting period attendance.

The following elements from the *BasicReportingPeriodAttendanceExtension* complex type are included in Submission 3:

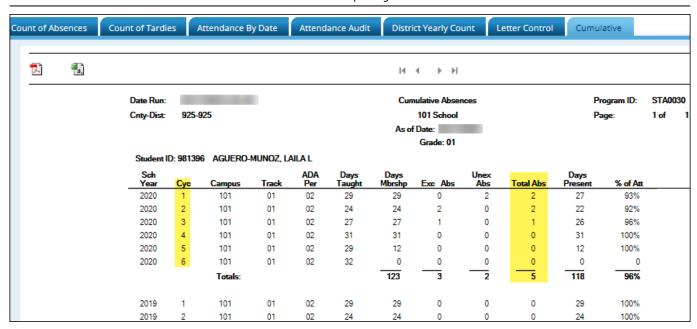
☐ GRADE-LEVEL-CODE (E0017) - Described previously.
☐ INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975) - Described previously.
☐ REPORTING-PERIOD-INDICATOR-CODE (E0934) - Described previously.
□ NUMBER-DAYS-TAUGHT (E0935) - Described previously.
□ TOTAL-ELIGIBLE-DAYS-PRESENT (E0937) is the total number of days the student was present and eligible for Foundation School Program funding during a particular reporting period. This is calculated as the number of days the student was enrolled in the reporting period minus the number of days the student was absent.
☐ ATTENDANCE-EVENT-INDICATOR (E1085) is the attendance event type (i.e., Regular, Bilingual, CTE, ESL, PRS, Special Ed, Flexible-Regular, Flexible-Bilingual, Flexible-CTE, Flexible-ESL, Flexible PRS, Flexible-Special Ed). This is hard coded in the program according to the code table C188.

Registration > Maintenance > Student Enrollment > W/R Enroll



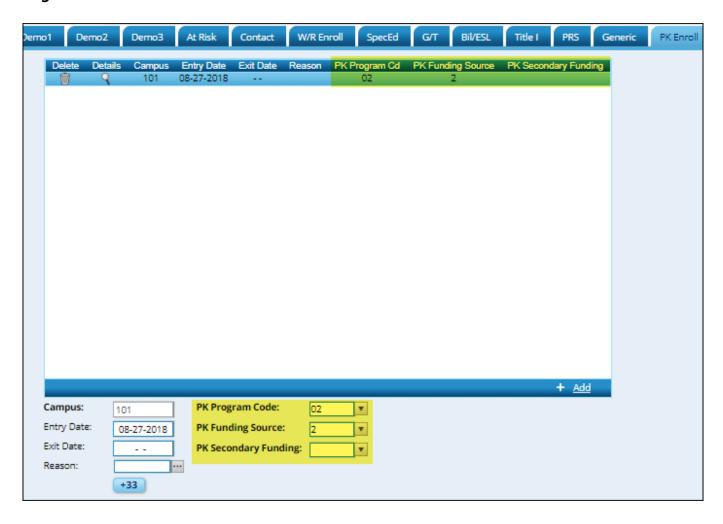
☐ TOTAL-INELIGIBLE-DAYS-PRESENT (E0936) is the total number of days the student was present but ineligible for Foundation School Program funding during a particular reporting period. This is a count of the days the student was enrolled in school but not eligible for membership.

Attendance > Maintenance > Student > Student Inquiry > Cumulative



☐ TOTAL-DAYS-ABSENT (E0036) is the total number of days the student was absent during a particular reporting period.

Registration > Maintenance > Student Enrollment > PK Enroll

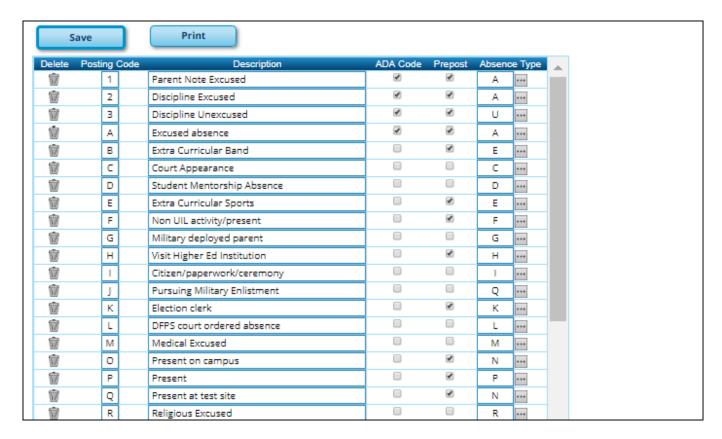


- ☐ PK-PROGRAM-TYPE-CODE **PK Program Code** (E1078) is the length of the student's PK instructional day. The code is required for all PK students reported in Submission 3.
- ☐ PRIMARY-PK-FUNDING-SOURCE-CODE **PK Funding Source** (E1079) indicates the primary source of funding for the PK student.
- ☐ SECONDARY-PK-FUNDING-SOURCE-CODE **PK Secondary Funding** (E1080) indicates the secondary source of funding for the PK student.

VERIFY DISTRICT POSTING CODES

Attendance > Maintenance > District > Posting Codes

Verify all district posting codes, paying close attention to the ADA Codes.



Registration > Maintenance > Student Enrollment > W/R Enroll

Ensure that valid campus entry and withdrawal dates are entered for all students.



RUN REPORTS FOR VERIFYING BASIC-REPORTING-PERIOD-ATTENDANCE-EXTENSION COMPLEX TYPE DATA

Attendance > Reports > Attendance Reports > Audit > SAT0500 - Campus Attendance Summary

SAT0500 provides absence information by campus, track, and period. You can use the report to verify attendance for each day, period, and code.

Date Run: Cnty-Dist: 020-020 Campus: 001					For:	:1		tend: garit	a Hi	igh:	Scho	ool	ack: Al	ı		Program ID: Page:	S/ 3
Student Student ID Name		Trk	Grd Lvl	Cntrl Nbr		Perio 2							10			Student Phone	
091347 Aguilar, Frank N		01	09		U	_	U		U		U				((555) 557-9853	(
092528 Aguilar, Joshua Z		01	10	413	М							4 M	М				4
018608 Aguinaga, Saleen A		01	12	855	U	U	U	U	U	U	U	J			,	(555) 257-0858	1
091626 Balderas Escalante, Sam 024341 Cardoza, Mercedez A	nel I	02	09 09	207	Ų			J	J	J					,	(555) 472-8983	1
024001 Carey, Madeline M		01 01	10	117	J II	J	J		_	_		n n 1			,	(555) 431-9637 (555) 269-8782	1
017096 Conley, Arturo A		01	10	413	2		2	2	0	0	0 (,	(555) 401-7841	1
018495 Pacheco, Alexis M		01	10	115	Ū				U	U	u i	Jυ			,	(555) 542-4316	
311926 Quevedo Martinez, Josus	e l	01	12	135			Ğ	-	-	-	-				,	(492) 086-7986	
092265 Talamantez, Jennifer R		02	12	432	U	U	U		1	1	1	1				(147) 298-3464	
390000 Talamantez, Kamrie J		02	11	234	Ū										,	(555) 541-7962	
372501 Wahrmund, Joe A		01	10	111	G	G	G									(555) 620-0484	4
Period		1	2	3	4		5		6	-	7	8	9	10			
Total Excused Absences	(A)	1	1	1	1		1		1		1	1	0	0			
Total Unexcused Absences	(U)	8	6	6	5		5		5		5	5	3	0			
Total Excused From Class	(E)	0	0	0	0		0		0	(0	0	0	0			
Total Tardy	(T)	0	0	0	0		0		0	(0	0	0	0			
Total Medical Excused	(M)	1	1	1	1		1		1		1	1	1	1			
Total Religious Holiday	(R)	0	0	0	0		0		0	(0	0	0	0			
Total Screening-Medicaid	(S)	0	0	0	0		0		0	(0	0	0	0			
Total Mentorship	(D)	0	0	0	0		0		0	(0	0	0	0			
Total School related non-UIL	(F)	0	0	0	0		0		0	()	0	0	0			

Attendance > Reports > Attendance Reports > Audit > SAT0900 - Campus/District Summary Report

SAT0900 provides the eligible/ineligible attendance days present and absent and special program contact hours. SAT0900 should be run at the end of every cycle to verify data.

- Table I can be compared to TSDS reports PDM3-130-001, PDM3-130-004, and PDM3-130-005.
- Table II can be used to verify CTE contact hours.
- Table III can be used to verify special education data.
- Table IV can be used to verify G/T data.

Mockingbird ISD Agarita High School		Campus	Summa	ary Rep		Table I dent Atten hool Year	-	nd Contac	et Hours	s by C	ycle	
Cycle 3 Reporting Period A Number of Days Taught -	Dates Covered Grade 6	Gra	ade 7		Grade 8	(Grade 9	G	irade 10)	Grade 1	11
B Tot Days Membership - All Students	0.00		0.00		0.00	ſ	0.00		0.00)	0.0	00
C Tot Days Absent - All Students	0.00		0.00		0.00	1	0.00		0.00)	0.0	00
D Tot Days Present - All Students (B-C)	0.00		0.00		0.00	1	0.00		0.00)	0.0	00
E Ineligible Days Present	0.00		0.00		0.00	1	0.00		0.00)	0.0	00
F Total Eligible Days Present (D-E)	0.00		0.00		0.00	l	0.00		0.00)	0.0	00
G Eligible Days Bilingual/ESL	0.00		0.00		0.00	1	0.00		0.00)	0.0	00
H Eligible Days Pg Related Services	0.00		0.00		0.00	l	0.00		0.00)	0.0	00
I Eligible Days Sp. Ed. Mainstream	0.00		0.00		0.00	l	0.00		0.00)	0.0	00
Q Percent Attendance	0.00%	0	.00%		0.00%	ı	0.00%		0.00%	5	0.00	%
All Grades	Total											
J Refined ADA - Bilingual/ESL (G/A)	0.00											
K Refined ADA - Sp. Ed. Mainstream (I/A)	0.00											
M Career & Technology FTE (T / (6 * A))	0.00											
N Special Education FTE (U/(6 * A))	0.00											
O Regular Program Refined ADA (P-R)	0.00											
P Refined ADA (F/A)	0.00											
TEXAS ISD 2Sem/3Cyc High School	Campus Summar	y Report - Stud	Table II - ent Caree		nical Contact	Hours by Sem	nester			(4/24/2023 13:26 001-905-001 Frack: 00	:49
1st Six Weeks			2nd Six	Weeks				Seme	ster: 1 3rd Six	Weeks		
Aug. 10 - Sep. 16			Sep. 20 -						Nov. 01			
Column A Column B Column C		Column A	Column	1 B Colu	ımn C			Column A	Column	n B Co	olumn C	
Career & Number of Contact Total Eligible Tech Days by Hour Tier Contact Code CTE Code Value Value Hours F	TE	Number of Days by CTE Code	Contact Hour Value	Tier Value	Total Eligibl Contact Hours	le FTE		Number of Days by CTE Code	Contact Hour Value	Tier Value	Total Eligible Contact Hours	FTE
	000 V1	0.00	1	0.000	0.00	0.000	V1	0.00	1	0.000	0.00	0.000
	000 V2 000 V3	0.00	2	0.000	0.00	0.000	V2 V3	0.00	2	0.000	0.00	0.000
	.000	0.00			0.00	0.000		0.00			0.00	0.000
TEXAS ISD 2Sem/3Cyc High School		Campus Si		For Sch	Table III - Special E sool Year 20 1st Cycle ug. 10 - Sep	ducation Ho 022-2023	urs by Sen	nester			4/24/2023 001-905-0 Track: 00	
		Column Eligible D by Instru	ays uct.	Colum	Hour S	Column C	Colum		Column Total Eligible	e		
Special Education Codes Instructional Settings		Setting	5	Valu	e C	Served	Exce		Contac Hours		FTE	
(00) Speech		812.0		0.25		203.000	0.0		203.00		1.253	
(01) Homebound (02) Hospital Class		60.0 0.0		1.00 4.50		0.000	0.0		0.00		0.370 0.000	
(08) Vocational Adjustment Class/Program		0.0		5.50		0.000	0.0		0.00		0.000	
(30) State Supported Living Centers (41) Resource Room - Less than 21%		0.0 637.0		5.50 2.85		0.000 1,821.183	0.0 29.6		0.00 1,791.50		0.000 11.059	
(42) Resource Room - Between 21% and 49%		107.0 19.0		2.85		305.913 54.321	0.0		305.9° 54.32		1.888 0.335	
(43) Self-Contain Mild/Mod/Sev 50%-60%				2.85								

State Reporting

TEXAS ISD 2Sem/3Cyc	High Schoo					Camp	pus Summa				Students by	Semester		4/24/2023 13:26:49 001-905-001 Track: 00 Semester: 1
Section I. C Grade KG	Gifted and T Grade 01 0	Grade 02	Grade 03	Grade 04 0	Grade 05	Grade 06	Grade 07	Grade 08	Grade 09 30	Grade 10 30	Grade 11 27	Grade 12 23	Total	

NOTE: The Oath and Affidavits page must be signed and retained for audit purposes.

MOCKINGBIRD ISD	Oaths and Affidavits
AGARITA HIGH SCHOOL	Texas Education Agency
	Peims Division
	Campus Summary Report - Student Attendance and Contact Hours by Cycle
	For School Year
	3rd Cycle
	This Report is True and Correct to the Best of My Knowledge
Typed Name of Authorized Contact Person	Telephone Number
Signature of Record Keeper	Date of final entry if replaced
Signature of Principal	Date

Attendance > Reports > Attendance Reports > Audit > SAT0920 - Campus/District Multi-Track Summary Report

SAT0920 provides multi-track campus or district summary reports that meet the audit documentation requirements specified in the Student Attendance Accounting Handbook. The report is similar to SAT0900 but allows you to run the report for all tracks at once.

Date Run: Cnty-Dist: 020-020	Campus Multi-traci		ort - Student Att School Year	endance and Con	tact Hours by Cyc	de	Program II	D: SAT0920
Campus: 001		Modángb	ird ISD / Agarita	High School				
Cycle: 3								
Reporting Period for Cycle 3	Dates Covered:							
A Grade Level	EE	PK	ка	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5
B Tot Days Membership - All Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C Tot Days Absent - All Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D Tot Days Present - All Students (B - C)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E Ineligible Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F Total Eligible Days Present (D - E)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G Eligible Days Bilingual/ESL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H Eligible Days Pg Related Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
■ Eligible Days Sp. Ed. Mainstream	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Percent Attendance	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
A Grade Level	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total
B Tot Days Membership - All Students	0.00	0.00	0.00	16,473.00	13,623.00	13,690.00	23,056.00	66,842.00
C Tot Days Absent - All Students	0.00	0.00	0.00	37.00	18.00	12.00	16.00	83.00
D Tot Days Present - All Students (B - C)	0.00	0.00	0.00	16,436.00	13,605.00	13,678.00	23,040.00	66,759.00
E Ineligible Days Present	0.00	0.00	0.00	0.00	0.00	0.00	28.00	28.00
F Total Eligible Days Present (D - E)	0.00	0.00	0.00	16,436.00	13,605.00	13,678.00	23,012.00	66,731.00
G Eligible Days Bilingual/ESL	0.00	0.00	0.00	1,419.00	616.00	924.00	1,624.00	4,583.00
H Eligible Days Pg Related Services	0.00	0.00	0.00	20.00	0.00	28.00	28.00	76.00
■ Eligible Days Sp. Ed. Mainstream	0.00	0.00	0.00	363.00	700.00	1,058.00	1,707.00	3,828.00
Percent Attendance	0.00%	0.00%	0.00%	99.78%	99.87%	99.91%	99.93%	99.88%
All Grades	Total							
J Refined ADA - Bilingual/ESL	163.68							
K Refined ADA - Sp. Ed. Mainstream	136.71							
M Cereer & Technology FTE	815.37							
N Special Education FTE	0.00							
O Requier Program Refined ADA (P - R)	1,566,52							

Attendance > Reports > Attendance Reports > Membership > SAT1700 - Entry/Withdrawal Summary

SAT1700 lists students who withdrew during a specified semester-cycle or date range, including students who withdrew and reentered. Verify all entry/withdrawal rows are correct.

•	001 925-9	Track: 01 25	Entry / Withdraw	val Summa (Sc		rograr age:	n ID:	SAT1700 1 of 10				
School Bega	ın: 08	3/26/2019	1	Begin Ran	ge: 08/26/20	19				End	l Rang	e: 05/15/2020
Student ID	Cntrl	Last Name	First Name	МІ	Entry Date	Wd Date	Wd Cd	Mem	Grade	Sex	Ada Elig	Date of Birth
981320		AUSTERMILLER	VANIA			08/27/2019	80	1.0	09	F	1	04/27/2005
983081	902	BENDELE	TRISTA	Α	01/13/2020	01/28/2020	98	11.0	11	F	1	10/11/2001
982111	602	BILLALOBOS	SOLEIL	М	09/10/2019			156.0	11	F	1	10/11/2002
993099	503	BOCANEGRA	LAZARO			09/19/2019	49	17.0	09	M	1	09/21/2004
993099	503	BOCANEGRA	LAZARO		01/31/2020			68.0	09		1	
993129	404	BRIDGES	KAYLA	С	09/09/2019			157.0	11	F	1	01/29/2003
983152		RROWN	EVELYN IT7EL	F	02/05/2020			65.0	10	F	1	08/25/2003

Attendance > Reports > Attendance Reports > Students > SAT0400 - Daily Attendance Summary

SAT0400 should be run daily and verified for accuracy against instructor records. Confirm that you have this report for all days of membership. Verify that you have withdrawal forms (section #5 on report) with matching dates on file in the student records.

Date Run:				Daily Atter	dance Summary		Prog	ram II	D: SAT0400)
Cnty-Dist: 020-020				Agarita		Page		_	112	
Campus: 001	Track: 01			Sch '	Sem:	1	Cycle: 3			
				Date Range:	to					
Date:	Grade: 09									Total
1. Beginning Memi	bership									585
2. New or Reentry	Students Today									
3. Total New Or Re	eentries									0
4. Total (1+3)										585
5. Withdrawals										
Total Withdrawa	uls									0
7. Total Closing Me										585
										363
8. Students Absen			-	O-HAND-	Local Norma	First Name		-	Cold Nibr	
Last Name	First Name	MI	Elg	Cntrl Nbr	Last Name	First Name	MI	Elg	Cntrl Nbr	
Aguilera	Jose	M	1		Garcia	David	М	3		
Garcia	Diego	E	1		Garcia	Fernando	R	1		
Garcia	Jarell	X	1		Garcia	John	D	1		
Garcia	Justin	D	1		Garcia	Kaylee	E	1		
Garcia	Luna		1		Garcia	Melanie		1		
Garcia	Melanie	Α	1		Garcia	Raymond	M	1		
Garcia	Roxsaly	A	1		Garcia	Sarah	R	1		
Garcia	Savannah	J	1		Garcia	Tristan	Α	1		
Garcia	Vincent	J	1		Gardea	Cerenity	L	1		
Garduno	Deaven	A	1		Garza	Aaliyah	L	1		
Garza	Andre	K	1		Garza	Dakota	J	1		
Garza	Daryn	1	1		Garza	Diego	E	1		
Garza	Juan	Р	1		Garza	Leeyah	M	1		
Garza	Madeline	N	1		Garza	Vladimir		1		
9. Total Absences										28
10. Total Members	thin Present (7-9)									557
ro. rotal members	mp : 100011t (7-0)									557

Attendance > Reports > Attendance Reports > Students > SAT1900 - Perfect Attendance Report

Run SAT1900 for the first semester-cycle of the school year through the final semester-cycle. Use this report to verify actual membership. Verify that all students on the report have course schedules and course completion records.

nte Run: nty Dist: 925 nmpus: 001	i-925 Track: 01	rt Cyc: 3 For	All Perio	Progra Page: ds			
		nts from Perfect Attendance:	ACDEF	GHIJI	KLMN	IQRSTU	v
Types of Abs	sences that include Studer	its iii i chect Attenuance.					
Types of Abs Student ID	Last Name	First Name	Mid Init	Cntrl Nbr	Grade	Entry Date	
Student ID			Mid Init	Cntrl Nbr	Grade 09	Entry Date 08/26/2019	*** Withdrawn
Student ID 981320	Last Name	First Name	Mid Init	Cntrl Nbr			*** Withdrawn
	Last Name AUSTERMILLER	First Name VANIA		Cntrl Nbr	09	08/26/2019	

Complex Type: SpecialProgramsReportingPeriodAttendanceExtension

Description: Represents the recording of a student's special programs reporting period attendance.

The following elements from the *SpecialProgramsReportingPeriodAttendanceExtension* complex type are included in Submission 3:

- ☐ INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975) Described previously.
- ☐ GRADE-LEVEL-CODE (E0017) Described previously.
- ☐ ATTENDANCE-EVENT-INDICATOR (E1085) Described previously.
- ☐ REPORTING PERIOD INDICATOR CODE (E0934) Described previously.
- □ NUMBER-DAYS-TAUGHT (E0935) Described previously.
- ☐ TOTAL-ELIGIBLE-DAYS-PRESENT (E0937) Described previously.

Registration > Maintenance > Student Enrollment > Bil/ESL



☐ TOTAL-ELIG-BILINGUAL/ESL-DAYS-PRESENT (E0938) is the total number of days the student was present and eligible to participate in the state-approved bilingual/ESL program during a particular reporting period. This is calculated as the total number of days the student was enrolled in Bil/ESL in the reporting period minus the number of days the student was absent.

Registration > Maintenance > Student Enrollment > PRS



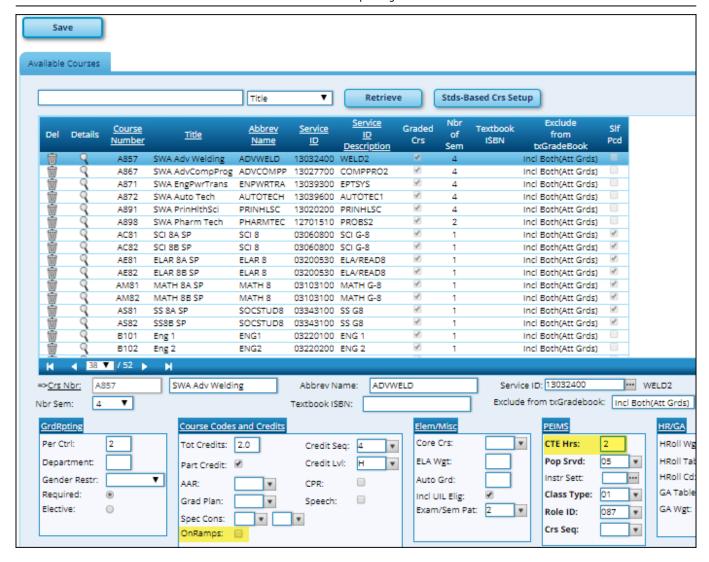
□ TOTAL-ELIG-PREG-REL-SVCS-DAYS-PRESENT (E0939) is the total number of days a female student was present at school or served through Compensatory Education Home Instruction (CEHI) and eligible to receive pregnancy-related services during a particular reporting period. This is calculated as the total number of days the student was enrolled in CEHI in the reporting period minus the number of days the student was absent.

Registration > Maintenance > Student Enrollment > SpecEd

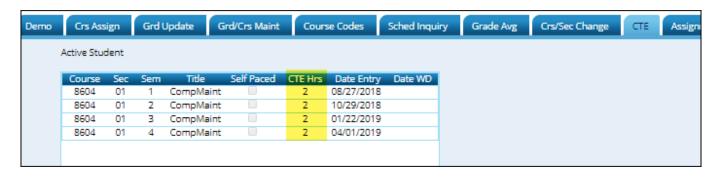


□ TOTAL-ELIG-SP-ED-MAINSTREAM-DAYS-PRESENT (E0940) is the total number of days a student with a special education individualized education program (IEP), which provided for the mainstream instructional arrangement/setting, was present during a particular reporting period. This is calculated as the total number of days the student was enrolled in special education with the InstrI Set code set to 40 (i.e., mainstream) in the reporting period minus the number of days the student was absent.
☐ ELIGIBLE-DAYS-PRESENT-IN-INSTR-SETTING-CODE (E0944) is the number of days the student was eligible and present in a designated instructional setting during a particular reporting period. This is calculated as the total number of days the student was enrolled in special education in a particular instructional setting minus the number of days the student was absent.
☐ EXCESS-HOURS-IN-INSTRUCTIONAL-SETTING (E0945) is the number of hours above the allowable six hours per day of combined CTE and special education and related services in a designated instructional setting during a particular reporting period. The Foundation School funding for LEAs is limited to six contact hours per day per student.
\square INSTRUCTIONAL-SETTING-CODE Instrl Set (E0173) identifies the setting used to provide instruction to students.
□ REG-DAY-SCH-PROG-DEAF-CODE Regional Day School Deaf (E0833) indicates if the student is receiving instructional services from the regional day school program for the deaf.
☐ DISTRICT-OF-RDSPD-SERVICE RDSD Fiscal Agent (E1527) is the RDSPD Fiscal Agent district that provides the RDSPD service to a particular RDSPD student.

Grade Reporting > Maintenance > Master Schedule > District Schedule



Grade Reporting > Maintenance > Student > Individual Maint > CTE



Registration > Maintenance > Student Enrollment > Demo3



☐ ELIGIBLE-DAYS-PRESENT-V1 (E0950) is the total number of days the student was eligible,

present, and enrolled in an approved CTE course that generated <u>one</u> contact hour during a particular reporting period.

This is determined as follows:

- Grade Reporting > Maintenance > Master Schedule > District Schedule: The CTE Hrs field is set to 1.
- **Grade Reporting > Maintenance > Student > Individual Maint > CTE**: The student is enrolled in a CTE course with the **CTE Hrs** field set to 1.
- Registration > Maintenance > Student Enrollment > Demo3: The student's Career and Technology Ind field is not set to 0 (i.e., the student is enrolled or participating in CTE).

\square ELIGIBLE-DAYS-PRESENT-V2 (E0951) is the total number of days the student was eligible,
present, and enrolled in an approved CTE course that generated two contact hours during a
particular reporting period.

This is determined as follows:

- Grade Reporting > Maintenance > Master Schedule > District Schedule: The CTE Hrs field is set to 2.
- **Grade Reporting > Maintenance > Student > Individual Maint > CTE**: The student is enrolled in a CTE course with the **CTE Hrs** field set to 2.
- Registration > Maintenance > Student Enrollment > Demo3: The student's Career and Technology Ind field is not set to 0 (i.e., the student is enrolled or participating in CTE).

\square ELIGIBLE-DAYS-PRESENT-V3 (E0952) is the total number of days the student was eligible,
present, and enrolled in an approved CTE course that generated three contact hours during a
particular reporting period.

This is determined as follows:

- Grade Reporting > Maintenance > Master Schedule > District Schedule: The CTE Hrs field is set to 3.
- **Grade Reporting > Maintenance > Student > Individual Maint > CTE**: The student is enrolled in a CTE course with the **CTE Hrs** field set to 3.
- Registration > Maintenance > Student Enrollment > Demo3: The student's Career and Technology Ind field is not set to 0 (i.e., the student is enrolled or participating in CTE).

☐ ELIGIBLE-DAYS-PRESENT-V4 (E0953) is the total number of days the student was eligible	Э,
present, and enrolled in an approved CTE course that generated four contact hours during	a
particular reporting period.	

This is determined as follows:

- Grade Reporting > Maintenance > Master Schedule > District Schedule: The CTE Hrs field is set to 4.
- **Grade Reporting > Maintenance > Student > Individual Maint > CTE**: The student is enrolled in a CTE course with the **CTE Hrs** field set to 4.
- Registration > Maintenance > Student Enrollment > Demo3: The student's Career and Technology Ind field is not set to 0 (i.e., the student is enrolled or participating in CTE).

☐ ELIGIBLE-DAYS-PRESENT-V5 (E0954) is the total number of days the student was eligib	le,
present, and enrolled in an approved CTE course that generated five contact hours during	g a
particular reporting period.	

This is determined as follows:

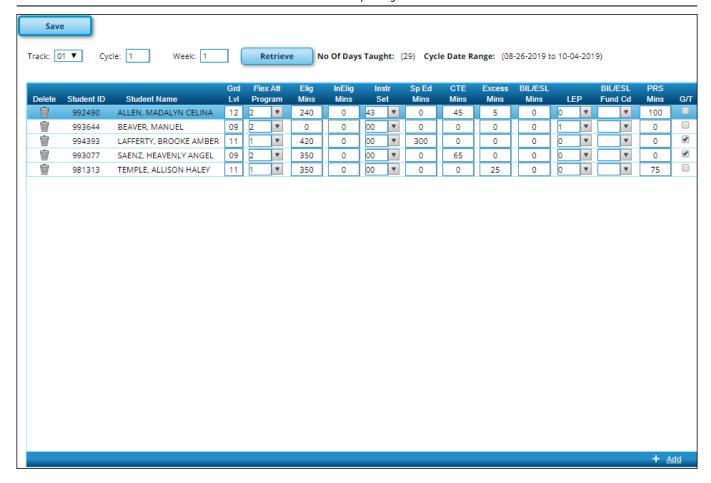
- Grade Reporting > Maintenance > Master Schedule > District Schedule: The CTE Hrs field is set to 5.
- **Grade Reporting > Maintenance > Student > Individual Maint > CTE**: The student is enrolled in a CTE course with the **CTE Hrs** field set to 5.
- Registration > Maintenance > Student Enrollment > Demo3: The student's Career and Technology Ind field is not set to 0 (i.e., the student is enrolled or participating in CTE).

☐ ELIGIBLE-DAYS-PRESENT-V6 (E0955) is the total number of days the student was eligible
present, and enrolled in an approved CTE course that generated \underline{six} contact hours during a
particular reporting period.

This is determined as follows:

- Grade Reporting > Maintenance > Master Schedule > District Schedule: The CTE Hrs field is set to 6.
- **Grade Reporting > Maintenance > Student > Individual Maint > CTE**: The student is enrolled in a CTE course with the **CTE Hrs** field set to 6.
- Registration > Maintenance > Student Enrollment > Demo3: The student's Career and Technology Ind field is not set to 0 (i.e., the student is enrolled or participating in CTE).

Attendance > Maintenance > Flexible Attendance > Weekly Register Worksheet



- ☐ FLEXIBLE-ATTENDANCE-PROGRAM-TYPE-CODE **Flex Att Program** (E1045) indicates the unique program to which the student's flexible attendance is related. For submission 3, only the following programs are reported:
 - Optional Flexible School Day Program (OFSDP)
 - High School Equivalency Program (HSEP)
- ☐ FLEX-ATTEND-TOTAL-ELIGIBLE-MINUTES-PRESENT **Elig Mins** (E1046) is the total number of school days (in minutes) the student was present and eligible for Foundation School Program funding during a particular reporting period.
- ☐ FLEX-ATTEND-TOTAL-INELIGIBLE-MINUTES-PRESENT **InElig Mins** (E1047) is the total number of school days (in minutes) the student was present but ineligible for Foundation School Program funding during a particular reporting period.
- □ FLEX-ATTEND-TOTAL-SP-ED-MAINSTREAM-DAYS-ELIGIBLE **Sp Ed Mins** (E1049) is the total number of school days (in minutes) a student with a special education individualized education program (IEP), which provided for the mainstream instructional arrangement/setting (Instr Set = 40), was eligible for the instructional arrangement/ setting during a particular reporting period.
- ☐ FLEX-ATTEND-DAYS-ELIGIBLE-IN-INSTR-SETTING **Sp Ed Mins** (E1051) is the total number of school days (in minutes) the student was eligible for a particular special education instructional setting which was eligible for Foundation School Program funding during a particular reporting period.

☐ FLEX-ATTEND-TOTAL-CAREER-TECH-MINUTES-PRESENT CTE Mins (E1053) is the total number of school days (in minutes) the student was present, eligible, and enrolled in an approved CTE course during a particular reporting period.
☐ FLEX-ATTEND-EXCESS-MINUTES-IN-INSTR-SETTING Excess Mins (E1052) is the total number of school days (in minutes) the student was present in a designated instructional setting above the allowable 360-minute daily limit of combined CTE and special education and related services during a particular reporting period. The Foundation School funding is limited to six contact hours per day per student.
☐ FLEX-ATTEND-TOTAL-BILINGUAL/ESL-DAYS-ELIGIBLE BIL/ESL Mins (E1050) is the total number of school days (in minutes) the student was eligible to participate in the state-approved bilingual/ESL program during a particular reporting period.
☐ FLEX-ATTEND-TOTAL-PRS-DAYS-ELIGIBLE PRS Mins (E1048) is the total number of school days (in minutes) a female student was eligible for compensatory education home instruction (CEHI) services and/or pregnancy-related services (PRS) during a particular reporting period.

VERIFY ENTRY/WITHDRAWAL DATES FOR ENROLLMENT

- If a student has been placed in a disciplinary setting, and is not receiving special program services during that time, the student may be withdrawn from the program while he is in the disciplinary setting, either by performing a status change or withdrawing the student from the program for those dates. In this case, for programs such as special education, bilingual/ESL, etc, the student may be withdrawn from the special program during his disciplinary assignment, and then re-enrolled in the program when he returns. See the TEA Student Attendance Accounting Handbook (SAAH) for additional information, and be sure to review your local procedures/policies.
- For CTE, a status change should be performed on the W/R Enroll tab (to update the CTE Elig field) at the beginning and end of his disciplinary assignment. A student can be assigned to a disciplinary setting for up to five consecutive days and continue to receive CTE hours even if CTE services are not provided to the student during his placement. After five days, the student can continue to earn credit for the class but cannot claim additional funding; the funding clock must be set back to the first day of the disciplinary assignment.

RUN REPORTS FOR VERIFYING SPECIAL-PROGRAMS-REPORTING-PERIOD-ATTENDANCE-EXTENSION COMPLEX TYPE DATA

Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program

SRG1200 should be printed every cycle and verified by the staff person responsible for the program. Corrections should be made at that time. Type Y for each program and print each report separately. Review all data for entry errors, make corrections, reprint, and distribute to the appropriate special programs staff.

Contact hour data is collected during Submission 3.

Date Run:		Student Status By Program Changes								Program ID: SRG1200			
Cnty-Dist: 020-020 Campus: 001	Agarita High School Sch Year:								Page:	1 of 5			
Bilingual/ESL Records:													
Stu ID Student Name	Grd	SSN	<u>Entry</u>	<u>Withdraw</u>	Wd Rsn	<u>Bil</u>	<u>ESL</u>	땶	<u>Home</u> <u>Lang</u>	<u>Par</u> <u>Perm Cd</u>	<u>Yrs</u> US Sch		
081697 Aguilar, Jeffrey S	09	XXX-XX-XXX	08-28-2017			0	2	F	01	Α	6		
055577 Aguilera, Jose M	09	XXX-XXX-XXXX	08-28-2017			0	3	1	01	F	6		
382222 Alvarez, Christopher R	09	XXX-XXX-XXXX	09-11-2017			2	0	0	98	3			
018032 Alvarez, Julian J	09	XXX-XXX-XXXX	08-28-2017			0	2	1	01	F	6		
440076 Anderson, Rogelio X	09	XXX-XXX-XXXX	08-28-2017			0	3	1	01	F	2		
024262 Augustine, David	09	XXX-XXX-XXXX	08-28-2017			0	3	1	01	F	6		
370618 Ayala, Valeria J	09	XXX-XXX-XXXX	08-28-2017			0	2	1	01	F	2		
382209 Bernal Zapata, Renata S	09	XXX-XXX-XXXX	08-28-2017			0	0	3	01		6		
016913 Bladh, Alexandria	09	XXX-XXX-XXXX	08-28-2017			0	0	1	01	С	6		
110196 Blanco, Naveen A	09	XXX-XXX-XXXX	08-28-2017			0	0	4	01		6		
024265 Burnett, Angela J	09	XXX-XX-XXXX	08-28-2017			0	0	3	01		6		

NOTE: If participating in Optional Flexible Year Program, use a separate attendance track to move students. Students should have been moved the first day of the cycle (where the OFYP dates are scheduled) using the Record Status Change.

Attendance > Reports > Attendance Reports > Student > SAT5000 - Flexible Attendance District Summary

SAT5000 is for the entire district and school year. Verify all flexible attendance data entered.

State Reporting

Date Run:			Flexible Attendan	Program ID:	SAT5000			
Cnty-Dist: 020-020			Mo	Page:	1 of 15			
Program Type: Optional Flexible Sc	hool Day Program (C	(FSDP)	Sch	ool Year:				
Sixweek Reporting Period: 1								
A. Sixweek Summary	EE	PK	KG	1	2	3	4	5
B. Eligible Minutes Present	0	0	0	0	0	0	0	0
C. Eligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D. Equivalent Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. Ineligible Minutes Present	0	0	0	0	0	0	0	0
F. Ineligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G. Days Elig in Preg Rel Serv	0	0	0	0	0	0	0	0
H. Days Elig in SpecEd Main	0	0	0	0	0	0	0	0
 Days Elig in Bilingual/ESL 	0	0	0	0	0	0	0	0
J. Preg Related Serv FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
K. Special Education FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
L. Career & Technical Ed FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
M. Preg Related Serv Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
N. SpecEd Main Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
O. Bilingual/ESL Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
P. Regular Program Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q. Total Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
	6	7	8	9	10	11	12	Total
B. Eligible Minutes Present	0	0	0	0	32,400	0	45	32,445
C. Eligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D. Equivalent Days Present	0.00	0.00	0.00	0.00	135.00	0.00	0.19	135.19
E. Ineligible Minutes Present	0	0	0	0	0	0	0	0
F. Ineligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G. Days Elig in Preg Rel Serv	0	0	0	0	0	0	0	0
H. Days Elig in SpecEd Main	0	0	0	0	0	0	0	0



Back Cover