

TSDS PEIMS Fall Submission Quick Checklist

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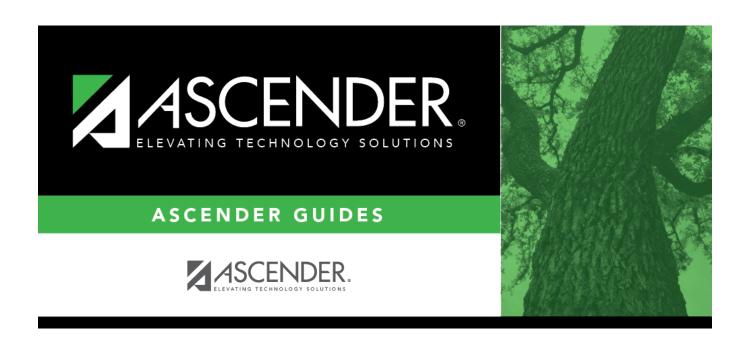
TSDS PEIMS Fall Submission - Quick Checklist

District:

Anticipated Completion Date:

Team Members:

/	Step	Completion	Completed	Notes
		Date	Ву	
	Run the Set Student CTE			
	Indicators utility			
	Verify Student data:			
	Master Schedule (Grade Reporting)			
	Graduation Plan			
	Registration			
	Special Ed			
	Verify Business data:			
	District Administration			
	• Finance			
	Payroll			
	Personnel			
	Verify options.			
	Clear previous year data.			
	Update crosswalks.			
	Extract or import data.			
	Verify and update organization data.			
	Correct frozen data.			
	Run extract reports.			
	Create XML file.			



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