



enrollment

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Update data for the *StudentSchoolAssociation* and *StudentProgramExtension* complex types as needed.

The *StudentSchoolAssociationExtension* complex represents the campuses in which a student is enrolled and/or withdrawn.

The *StudentProgramExtension* complex represents any program designed to work in conjunction with or to supplement the main academic program. Programs may provide instruction, training, services or benefits through federal, state, or local agencies. Programs may also include organized extracurricular activities for students.

Modify a record:

Select a student

To retrieve a student's records, select the student in one of the following ways:

Stu ID	Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.
Stu Name	Begin typing the student's name in one of the following formats: • Last name, comma, first name • Last name initial, comma, first name initial As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.
Texas Unique Stu ID	Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.
Directory	Click Directory to select a student from the directory .

Click **Retrieve** to retrieve the selected student.

Campus	CAMPUS-ID-OF-ENROLLMENT (E0782) Type or select the three-digit campus ID.
Grade Level	The value entered in the Grade field on the Demographic tab is displayed.

ADA Eligibility	The value entered in the ADA Eligibility field on the Demographic tab is displayed.
Title 1	TITLE-I-PART-A-INDICATOR-CODE (E0894) Code table: C122 Select the code indicating if the student is participating in a Title I Part A program at a school-wide campus or targeted-assistance campus. Rule 41461-0013: The As of Status for participating students must be of B, D, F, or X (i.e., enrolled as of the fall snapshot date).
SSI Promotion/Retention	SSI-PROMOTION-RETENTION-CODE (E1030) Code table: C171 Select the code indicating if the student was promoted or retained as a result of participation in the Student Success Initiative (SSI). Rule 40100-0131: This field must be blank if As of Status is A, C, E, or G (i.e., the student is not enrolled this year). Rule 40110-0020: If this field is 04, 06, or 08, the student's grade level must be 05. Rule 40110-0072: If this field is 10, 12, or 14, the student's grade level must be 08.

Bilingual/ESL	EB/English learning (EL)	EMERGENT-BILINGUAL-INDICATOR-CODE (E0790) Code table: C061 Select the year of monitoring, if the student has been identified as emergent bilingual (EB) during the reporting period.
	Bilingual	BILINGUAL-PROGRAM-TYPE-CODE (E1042) Code table: C175 Select the code indicating if the student is participating in a state-approved bilingual education program.
	ESL	ESL-PROGRAM-TYPE-CODE (E1043) Code table: C176 Select the code indicating if the student is participating in a state-approved English as a Second Language (ESL) program.
	Parental Permission	PARENTAL-PERMISSION-CODE (E0896) Code table: C093 Select the code indicating if the student's parent or legal guardian granted permission to have the student placed in a bilingual or ESL program during the current school year.
	Alt Lang Pgm	ALTERNATIVE-LANGUAGE-PROGRAM-CODE (E1642) Code table: C221 Indicate the type of alternative language program participated in by the student. An alternative language program must be approved by the TEA due to the LEA submission of a bilingual education exception and/or English as a second language (ESL) waiver for the current school year.
	Home Language	HOME-LANGUAGE-CODE (E0895) Code table: C092 Select the language spoken in the student's home.
	Student Language	STUDENT-LANGUAGE-CODE (E1590) Code table: C092 Select the primary language spoken by the student.
Special Ed	SPECIAL-ED-INDICATOR-CODE (E0794) Code table: C088 Select if the student is participating in a special education instructional program and related services program or a general education program using special education support services, supplementary aids, or other special arrangements. Rule 40110-0189: Special Ed and Section 504 cannot both be selected. (The Special Education Division has stated that a student should not be identified as both Section 504 and Special Education.)	

At Risk	AT-RISK-INDICATOR-CODE (E0919) Code table: C088 Select if the student is currently identified as at risk of dropping out of school according to state criteria. Edit 1102N: This field must be selected if the Homeless Status field is <i>not</i> 0 on the Demographic tab, and the As-of Status field is B, D, F, or X.
Immigrant	IMMIGRANT-INDICATOR-CODE (E0797) Code table: C088 Select if the student is an eligible immigrant child or youth under the Title III - Language Instruction for Limited English Proficient and Immigrant Students of the No Child Left Behind Act of 2001.
Gifted/Talented	GIFTED-TALENTED-INDICATOR-CODE (E0034) Code table: C088 Select if the student is participating in a state-approved gifted and talented program.
Dyslexia	DYSLEXIA-INDICATOR-CODE (E1530) Code table: C088 Select if the student has been identified as having dyslexia or a related disorder as defined in TEC §38.003. Rule 40110-0187: If selected, Section 504 should also be selected.
Local ID	LOCAL-STUDENT-ID (E0923) (Optional) Type the student's district-assigned local ID number, up to nine characters.
PK Program Type	PK-PROGRAM-TYPE-CODE (E1078) Code table: C185 For prekindergarten students, select the length of the prekindergarten instructional day.
Primary PK Funding Source	PRIMARY-PK-FUNDING-SOURCE (E1079) Code table: C186 For prekindergarten students, select the primary source of funding. Rule 40110-0034: Primary PK Funding Source cannot be the same as Secondary PK Funding Source.
Secondary PK Funding Source	SECONDARY-PK-FUNDING-SOURCE (E1080) Code table: C186 For prekindergarten students, select the secondary source of funding. Rule 40110-0034: Primary PK Funding Source cannot be the same as Secondary PK Funding Source.

Click **Save**.

Add[Add a student.](#)

Click to add a student who does not already exist in ASCENDER State Reporting tables. Manual entry of a student is rare and generally only needed when a district is using ASCENDER State Reporting only. Most districts extract the data from ASCENDER. If you add or modify a student record in ASCENDER State Reporting, you should also update in ASCENDER (live).

State Stu ID

This field is required only if you are adding a new student in State Reporting. Otherwise, the ID is extracted from Registration and not editable.

- The first character must start with S or 0-8.
- The first three characters cannot be 000, 666, or 900-999.
- The middle digits (4th and 5th digit) cannot be 00.
- The last four digits cannot be 0000.
- The number cannot be 123456789, 219099999, or 078051120.

The following fields are required:

Fall	Summer	Extended
• State Stu ID • First Name • Last Name • Sex • Date of Birth • Grade Level • At least one race must be selected. • TX Unique Student ID • Attribution Code • Economic Disadvantage • Homeless Status • Asylee/Refugee • As of Status	• State Stu ID • First Name • Last Name • Sex • Date of Birth • Grade • At least one race must be selected. • TX Unique Student ID • Attribution Code • Economic Disadvantage • Homeless Status • Asylee/Refugee • As of Status • Campus • Foundation Coursework • Unaccompanied Youth Status (if Homeless Status is not 0) • Career and Technical Ed • Foster Care • Military Connected	• State Stu ID • First Name • Last Name • Sex • Date of Birth • Grade Level • At least one race must be selected. • TX Unique Student ID • Foster Care

Click **Save**.

Delete	Delete all of the student's records. Click Delete to delete all of the student's records. A confirmation message is displayed. Click OK to continue. Otherwise, click Cancel.
Change ID	Change the student's ID. The Change ID button is disabled until a student is retrieved on the page. Retrieve a student, and click Change ID. The Change Student ID section is displayed at the top of the page. In the New Student ID field, type a valid social security number that you would like to change the existing ID to, and then click Submit. The Change Student ID dialog box is displayed prompting you to review the change ID request information and accept the information if it is correct. Click OK to continue. Otherwise, click Cancel.
Prev and Next	Scroll through students. Once a student is retrieved, click Prev or Next to scroll to the previous or next student alphabetically.



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