



ssa

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Update data for the *SharedServiceArrangementExtension* complex type as needed.


The *SharedServiceArrangementExtension* complex represents the sum of the financial transactions to date for shared service arrangements (SSA).

Modify a record:

To retrieve existing records, enter criteria one or more of the following fields. Leave blank to retrieve all records, or if you are only adding records.

| Field | Description |
|---------------------------|--|
| Member District ID | To retrieve records for a specific member ID, type the six-digit ID. |
| Type | Code table: C049 To retrieve records for a specific program type, type the the two-digit program type code. |
| Fund | Code table: C145 To retrieve records for a specific fund, type the three-digit fund code. |
| FY | To retrieve records for a specific fiscal year, type the last digit of the fiscal year. |

Click **Retrieve**.


| | |
|---------------------------|--|
| Member District ID | Type the six-digit member district ID number of the fiscal agent district. |
| Type | Select the program type or service provided by the SSA. |
| Fund | FUND-CODE (E0316) Code table: C145 Select the fund group and specific fund (when applicable) for actual financial data for budget and payroll. Click  to add or change the code for the field. |
| FY | Type the last digit of the fiscal year for this SSA record. |
| Amount | Type the actual dollar amount (rounded to the nearest dollar) expensed for the SSA, up to 11 digits. |

Click **+Add** to add another blank row.

Click **Save**.

Other functions and features:

[Delete a row.](#)

Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.

Click **Save**.

Reset

[Clear the page.](#)



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