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Business Guides & Checklists

Overview

This Business Year-at-a-Glance document serves as a suggested timeline for TxEIS Business processes and tasks that occur throughout the year for a September start fiscal year LEA.

❑ Click the tabs above to view the TxEIS processes that are either due or in progress for that month.

❑ Click the Monthly Activities tab to view business activities that occur on a monthly basis.

❑ Click the Quarterly Activities tab to view business activities that occur on a quarterly basis (i.e., every three months).

For a complete list of Business tasks or processes for the year (outside of TxEIS-specific processes and tasks), visit the TASBO website and search for the Master Calendar worksheet.

If you have a question or suggestion, contact your regional ESC consultant.