


# Update Tax Tables

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# Update Tax Tables Checklist

This checklist provides information about updating tax tables for the new tax year.

This checklist assumes you are familiar with the basic features of the ASCENDER Business system and have reviewed the ASCENDER Business Overview guide.



**IMPORTANT**: The tax tables must be updated in Payroll **BEFORE** processing your January payroll.

After you download the two tax tables (which can be found?), complete the following:

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