



ASCENDER GUIDES



June

Table of Contents

June i

June 1

June

From August Year-End Doc —→

☐ June 30 year-ends:

- Ensure that the budget is prepared by June 20th.
- Post a public notice of budget and tax rate adoption 10-30 days before the board meeting to adopt the budget and tax rate.
- Post required website budget posting (ESC12) at the same time that the notice is published in the paper.
- Close books/open new year.

☐ File transportation services route services report (due Aug 1st).

☐ Update budget and template estimates for certified values (due by July 25 from CAD).