June

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Summer Jobs

Task	Resources
NY Budget Processing	[Budget - Budget Process](#)
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❑ June 30 year-ends:

- Ensure that the budget is prepared by June 20th.
- Post a public notice of budget and tax rate adoption 10-30 days before the board meeting to adopt the budget and tax rate.
- Post required website budget posting (ESC12) at the same time that the notice is published in the paper.
- Close books/open new year.