



ASCENDER GUIDES



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The following Business processes should be started or in progress:

- ☐ [Budget - Budget Process](#)
- ☐ [Human Resources - Next Year Payroll Process](#)

The following business tasks have been identified for the month of March. Use the checklist to ensure that the tasks are addressed, if applicable.

- ☐ Chapter 41 districts make second payment.
- ☐ Update leave to the current year service records, if already created.
- ☐ Complete the Child Nutrition Program Annual Financial Report – due April 1st.