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The following Business processes should be started or in progress:

❑ Budget - Budget Process
❑ Human Resources - Next Year Payroll Process

The following business tasks have been identified for the month of March. Use the checklist to ensure that the tasks are addressed, if applicable.

❑ Chapter 41 districts make the second payment.

❑ Update leave on the current year service records if already created.

❑ Complete the Child Nutrition Program Annual Financial Report. (Due April 1st)