



## Quarterly



## Table of Contents

<b>Quarterly</b> .....	i
<b>Business Year-at-a-Glance (Quarterly Activities)</b> .....	1



# **Business Year-at-a-Glance (Quarterly Activities)**

## **Quarterly Activities**

1. Prepare 941 Report to IRS and send to district to sign and file; verify that the signed copy is placed in 941 report file (by the last day of the month)
2. Prepare and File Unemployment reports (by TASB deadline or TWC deadline)