



Quarterly

Table of Contents

Quarterly	i
Business Year-at-a-Glance (Quarterly Activities)	1

Business Year-at-a-Glance (Quarterly Activities)

Quarterly Activities

1. Prepare 941 Report to IRS and send to district to sign and file; verify that the signed copy is placed in 941 report file (by the last day of the month)
2. Prepare and File Unemployment reports (by TASB deadline or TWC deadline)