



ASCENDER GUIDES



julystarts

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Overview

This Business Year-at-a-Glance document serves as a suggested timeline for TxEIS processes that occur throughout the year for a September fiscal year LEA.

Click the above tabs to view the TxEIS processes that are either due or in progress for each month.

If you are looking for a complete list of business tasks or processes for the year (outside of TxEIS-specific processes), visit the [TASBO](#) website and search for the Master Calendar worksheet.

If you have a question or suggestion, contact your regional ESC consultant.

Goals/Questions for Consultant Resource Team (Ruth, Adan, Lydia, and Elizabeth)

☐ Identify the tasks/events/processes and related resources. What issues may be presented to our Business clients as they make their way through the fiscal year?

☐ Add dates on all training guides? Created, Revised, Reviewed, Published??

☐ What task/event/process might a client have questions about or need guidance or training on to be successful in their job. (Think new Business Manager or Consultant)

- ☐ Documents - (September/July) Calendar tab format with a timeline visual (pdf) Maybe with can use Ruth's document and provide credit to her/ESC at the bottom. We can add/edit.
- ☐ Completion due date: 4/30/19
- ☐ Is this a Zoom only presentation? Or, a Face-to-Face training? Where? When?
- ☐ Ruth will present ideas at manager meeting on 4/10 to get feedback.