



## **Adjustment Reasons - BAR2700**



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# Adjustment Reasons - BAR2700

## Accounts Receivable > Tables > Adjustment Reasons

This page is used to create and maintain a list of adjustment reason codes to be used for credit memos throughout Accounts Receivable.

### Add an adjustment reason code:


A list of existing adjustment reason codes is displayed in the grid.

Click **+Add** to add a row.

Field	Description
<b>Reason Code</b>	Type a unique adjustment reason code. The field must be two characters.
<b>Description</b>	Type the adjustment reason description. The field can be a maximum of 30 characters.

Click **Save**.

### Other functions and features:

<b>Retrieve</b>	The <b>Retrieve</b> button is also used to retrieve information from the last save. If you click <b>Retrieve</b> , any unsaved changes are lost.
<b>Print</b>	
	{page>general:delete_a_freight_term}}++