



# Accounts Receivable



# Table of Contents

<b>Accounts Receivable</b> .....	<b>i</b>
<b>Accounts Receivable</b> .....	<b>1</b>



# Accounts Receivable

## About Accounts Receivable

The TxEIS Accounts Receivable application is used to perform the following functions:

- Record customer information including customer number, name, and address
- Record invoice information including invoice number, request date, customer purchase order number, quantity, and assigned budget codes
- Print invoices
- Inquire by invoice and customer
- Create credit and debit memos
- Record full and partial payments
- Print customer notices, statements, and aging information

This application interfaces directly with the TxEIS Finance application so that the general ledger is adjusted as soon as an action is performed.