


# BAM1200 - Insurance Value Report

# Table of Contents

**BAM1200 - Insurance Value Report** ..... i
**BAM1200 - Insurance Value Report** ..... 1

# BAM1200 - Insurance Value Report

***Asset Management > Reports > Asset Management Reports > Insurance Value Report***

This report displays the inventory cost, along with insurance value, and gives totals for room, department, and grand totals. The sort is by room number within department.

| Parameter | Description |
|---|---|
| **Sort by Insurance Code (I), Campus (C)** | I - Sort the report by insurance code.<br>C - Sort the report by campus.<br>This is a required field |
| **Select Insurance Code(s), or blank for ALL** | Type the insurance code separating multiple insurance codes with a comma. Or, click ⋮ to search for insurance codes. Otherwise, leave blank to use all insurance codes. |
| **Select Campus(es), or blank for ALL** | Type the campus IDs separating multiple campus IDs with a comma (e.g., 001, 007, 041). Or, click ⋮ to search for campuses. Otherwise, leave blank to use all campuses. |
| **Select Department(s), or blank for ALL** | Type the department, including all leading zeros and separating multiple departments with a comma (e.g., 041, ADMIN). Or, click ⋮ to search for departments. Otherwise, leave blank to use all departments. |
| **Select Room Nbr(s), or blank for ALL** | Type the room number separating multiple room numbers with a comma (e.g., 123, G-3). Or, click ⋮ to search for room numbers. Otherwise, leave blank to use all room numbers. |
| **From Acquired Date (MMDDYYYY), or blank for ALL** | Type the from acquired date in the MMDDYYYY format, or leave blank to use all from dates. |
| **To Acquired Date (MMDDYYYY), or blank for ALL** | Type the to acquired date in the MMDDYYYY format, or leave blank to use all to dates. |
| **Select Item Nbr(s), or blank for ALL** | Type the ten-digit item number, including all leading zeros and separating multiple item numbers with a comma (e.g., 0000001991, 1236571991). Or, click ⋮ to search for item numbers. Otherwise, leave blank to use all item numbers. |

Generate the report.