



BAM1200 - Insurance Value Report





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This report displays the inventory cost, along with insurance value, and gives totals for room, department, and grand totals. The sort is by room number within department.

| Parameter | Description |
|--|--|
| Sort by Insurance Code (I), Campus (C) | |
| Select Insurance Code(s), or blank for ALL | |
| Sort by Campus, Department, Room, Account Code (C), Item Number (I) | C - Sort the report by campus first, then by department, room number, and account code number. I - Sort the report by item number. This is a required field. |
| Print Disposed Items only? (Y/N) | Y - Include only disposed items on the report. N - Include all items on the report. This is a required field |
| Include Maintenance Transactions? (Y/N) | Y - Include maintenance transactions on the report. N - Exclude maintenance transactions from the report. This is a required field |
| Page Break by Campus? (Y/N) (Required when sorting by Campus) | Y - Insert a page break after each campus. N - Do not insert a page break after each campus. |
| Select Capital Assets (C), Inventory (I), or blank for ALL | C - Include only capital assets on the report. I - Include only inventory items on the report. Blank - Include both capital assets and inventory items on the report. |
| Select Campus(es), or blank for ALL | Type the campus IDs separating multiple campus IDs with a comma (e.g., 001, 007, 041). Or, click  to search for campuses . Otherwise, leave blank to use all campuses. |
| Select Room Nbr(s), or blank for ALL | Type the room number separating multiple room numbers with a comma (e.g., 123, G-3). Or, click  to search for room numbers . Otherwise, leave blank to use all room numbers. |
| Select Department(s), or blank for ALL | Type the department, including all leading zeros and separating multiple departments with a comma (e.g., 041, ADMIN). Or, click  to search for departments . Otherwise, leave blank to use all departments. |
| From Acquired Date (MMDDYYYY), or blank for ALL | Type the from acquired date in the MMDDYYYY format, or leave blank to use all from dates. |
| To Acquired Date (MMDDYYYY), or blank for ALL | Type the to acquired date in the MMDDYYYY format, or leave blank to use all to dates. |
| Select Item Nbr(s), or blank for ALL | Type the ten-digit item number, including all leading zeros and separating multiple item numbers with a comma (e.g., 0000001991, 1236571991). Or, click  to search for item numbers . Otherwise, leave blank to use all item numbers. |