

Catalog - BAM2100

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Asset Management > Tables > Code Tables > Catalog

This page is used to create the Catalog table. The codes are used to break up large groups of like items (e.g., furniture, classroom furniture, desks) into logical groups. Using this table can simplify the record entry and inventory management by placing the description from the Catalog table into the record.

Set up a catalog code:

Click **+Add** to add a row.

Field	Description
Catalog Nbr	
Description	

Click **Save**.

Other functions and features:

	Delete a row. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.