

Condition Code - BAM2100

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Asset Management > Tables > Code Tables > Condition Code

This tab is used to create the Condition Code table, which describes the condition or plans for future uses of the item. This table is a good planning tool for budget purposes. This is a user-defined table, so you may use any codes/descriptions that meet your needs.

Set up a condition code:

Click **+Add** to add a row.

Field	Description
Condition Code	Type a user-defined, one-character code (e.g., 1, 2, 3, A, B, C) that represents the condition description.
Condition Description	Type a user-defined description (e.g., Lost/Stolen, Disposed). The field can be a maximum of 20 characters.

Click **Save**.

Other functions and features:

Retrieve	Retrieve data. The **Retrieve** button is also used to retrieve information from the last save. If you click **Retrieve**, any unsaved changes are lost.
Print	Print code data. Click to print data. The following Asset Management Code Table options are displayed: **Current Tab Page** - prints only the tab page currently open. **Selected Code Tables** - displays the following options from which you can select: **Catalog** **Status Code** **Insurance Code** **Gain Code** **Condition Code** **Property Class Code** **All Code Tables** - prints all the code tab pages. Select an option and click **OK** to view a copy of the report. Otherwise, click **Cancel** to return to the tab. Review the report.
	Delete a row. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**.