



## Export Asset Management Tables - BAM7100



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# Export Asset Management Tables - BAM7100

## Asset Management > Utilities > Export Asset Management Tables

This utility is used to export a copy of all current asset management tables prior to running major functions. When exporting asset management tables, copies of the asset management data for the logged-on file ID are exported to the archive file located at a destination that you assign.

### Export asset management tables:

| Field                                                | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Export File Name</b>                              | The export file name is displayed and has the format dbccddd_mmddyyyy_bam.rsf, where cccddd is the county-district number and mmddyyyy is the current date.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Enter the Password to be used for the Archive</b> | Type the archive password to be used when importing the file.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Execute</b>                                       | <p><a href="#">Click to execute the process.</a></p> <ul style="list-style-type: none"> <li>Click <b>Execute</b> to execute the process. A message is displayed indicating that you are about to export asset management tables and confirming that you want to continue.</li> <li>Click <b>Yes</b> to continue the export.</li> <li>Otherwise, click <b>No</b> to cancel the export.</li> <li>Type a password for the exported file, and then click <b>Execute</b>. The File Download page is displayed.</li> <li>Click <b>Save</b> to save the file. A Save As dialog box is displayed.</li> <li>In the <b>Save in</b> field, click to navigate to the appropriate folder.</li> <li>In the <b>File name</b> field, the file name is set to dbccddd_mmddyyyy_bam.rsf, where cccddd is the county-district number and mmddyyyy is the current date. You can type a different name for the file.</li> <li>Click <b>Save</b>. Otherwise, click <b>Cancel</b> to close the Save As dialog box without saving the file. The tables are exported and a message is displayed indicating that the export process completed successfully. Click <b>OK</b>.</li> </ul> |