

Initialize Audit Tables - BAM6200

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Asset Management > Utilities > Fiscal Year Processing > Initialize Audit Tables

This utility is used to delete all selected historical audit files based on the file ID. After processing is completed, all existing audit tables selected are deleted.

Note: The initialize audit tables process modifies files, so it is recommended that you create a backup of your files before running this process.

Initialize audit tables:

❑ Select one or more of the following:

Field	Description
Initialize Inventory Audit Table	Select to delete all inventory audit records for the logged-on file ID.
Initialize Transaction Audit Table	Select to delete all transaction audit records for the logged-on file ID.
Initialize Book Audit Table	Select to delete all book audit records for the logged-on file ID.

❑ Click **Process** to update the selected records in the asset management tables. A message is displayed prompting you to create a system backup.

A message is displayed indicating that the process was completed successfully. Click **OK**.