



## Initialize Audit Tables - BAM6200



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## **Asset Management > Utilities > Fiscal Year Processing > Initialize Audit Tables**

This utility is used to delete all selected historical audit files based on the file ID. After processing is completed, all existing audit tables selected are deleted.

**Note:** The initialize audit tables process modifies files, so it is recommended that you create a backup of your files before running this process.

### **Initialize audit tables:**

Select one or more of the following:

Field	Description
<b>Initialize Inventory Audit Table</b>	Select to delete all inventory audit records for the logged-on file ID.
<b>Initialize Transaction Audit Table</b>	Select to delete all transaction audit records for the logged-on file ID.
<b>Initialize Book Audit Table</b>	Select to delete all book audit records for the logged-on file ID.
<b>Campus ID</b>	
<b>Pass/Fail</b>	

Click **Save**.

\*\*NOTE:

### **Other functions and features:**

<input checked="" type="checkbox"/>	<b>Delete a row.</b> Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.
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