# Initialize Audit Tables - BAM6200

# Table of Contents

iv

# Initialize Audit Tables - BAM6200

*Asset Management > Utilities > Fiscal Year Processing > Initialize Audit Tables*

This utility is used to delete all selected historical audit files based on the file ID. After processing is completed, all existing audit tables selected are deleted.

**Note**: The initialize audit tables process modifies files, so it is recommended that you create a backup of your files before running this process.

## Initialize audit tables:

☐ Select one or more of the following:

| Field | Description |
|---|---|
| **Initialize Inventory Audit Table** | Select to delete all inventory audit records for the logged-on file ID. |
| **Initialize Transaction Audit Table** | Select to delete all transaction audit records for the logged-on file ID. |
| **Initialize Book Audit Table** | Select to delete all book audit records for the logged-on file ID. |
| **Execute** | ☐ Click **Process** to update the selected records in the asset management tables. A message is displayed prompting you to create a system backup.<br>A message is displayed indicating that the process was completed successfully. Click **OK**. |