


# BUD1000 - Budget Report by Fund

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***Budget > Reports > Budget Reports > Budget Report by Fund***

This report displays a list of budgetary accounts that are sorted by fund code. It compares the budget to the actual realized revenue and expenditures. The report can be printed with account-level detail or summarized by the fund, function, and class object.

**Note**: You must have accounts tied to your user profile in District Administration to access this report.

| Parameter | Description |
|---|---|
| **Print inc/dec % NY vs LY Closing(1), TY Orig(2), TY Amend(3), TY Exp(4), None(5)**** | 1 - Print the report with the percentage change of next year's approved amounts compared to last year's closing amounts.<br>2 - Print the report with the percentage change of next year's approved amounts compared to this year's original amounts.<br>3 - Print the report with the percentage change of next year's approved amounts compared to this year's amended amounts.<br>4 - Print the report with the percentage change of next year's approved amounts compared to this year's expenditure amounts.<br>5 -Print the report with no percentages.<br>This is a required field. |
| **Budget amt to use Requested(1), Recommended(2), Approved(3)** | 1 - Print the report using the requested budget amount.<br>2 - Print the report using the recommended budget amount.<br>3 - Print the report using the approved budget amount.<br>This is a required field. |
| **Set report spacing to Double Space? (Y/N)** | Y - Print the report with double spacing.<br>N - Print the report with single spacing.<br>This is a required field. |
| **Exclude 61XX Accounts? (Y/N)** | Y - Exclude 61XX accounts from the report.<br>N - Include 61XX accounts on the report.<br>This is a required field. |
| **Include Notes? (Y/N)** | Y - Include notes on the report.<br>N - Exclude notes from the report.<br>This is a required field. |
| **Select Fund(s), or blank for ALL** | Type the three-digit fund code separating multiple fund codes with a comma (e.g., 199, 224). Or, click  to search for funds/years. Otherwise, leave blank to use all fund codes. |

Generate the report.