



# **BUD1550 - Selective Budget Report**



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## Budget > Reports > Budget Reports > Selective Budget Report

This report provides a list of the budgetary accounts that are sorted by the fund code. It compares the budget to the actual realized revenue and expenditures. The report can be printed with account-level detail or summarized by the fund, function, and class object. Accounts can be filtered by funds, functions, objects, organizations, and program intent codes. The **Pct Inc/Dec** field is only displayed on the report if the **Select Columns to Print** parameter is set to Y, Y,Y,Y,Y,Y,Y.

### Notes:

- A user profile with accounts must be established for the logged-on user on the Maintenance > User Profiles tab in District Administration.
- If the **Print inc/dec % NY vs LY Closing(1), TY Orig(2), TY Amend(3), TY Exp(4), None(5)** report parameter is set to 5, the **Pct Inc/Dec** field is displayed as .00% on the report.
- The **Pct Inc/Dec field** is only displayed on the report if the **Select Columns to Print** report parameter is set to Y,Y,Y,Y,Y,Y,Y or Y,Y,Y,Y,Y,Y,N.

Parameter	Description
<b>Print inc/dec % NY vs LY Closing(1), TY Orig(2), TY Amend(3), TY Exp(4), None(5)</b>	1 - Print the report with the percentage change of next year's approved amounts compared to last year's closing amounts. 2 - Print the report with the percentage change of next year's approved amounts compared to this year's original amounts. 3 - Print the report with the percentage change of next year's approved amounts compared to this year's amended amounts. 4 - Print the report with the percentage change of next year's approved amounts compared to this year's expenditure amounts. 5 -Print the report with no percentages. This is a required field.
<b>Budget amt to use Requested(1), Recommended(2) Approved(3)</b>	1 - Print the report using the requested budget amount. 2 - Print the report using the recommended budget amount. 3 - Print the report using the approved budget amount. This is a required field.
<b>Set report spacing to Double Space? (Y/N)</b>	Y - Print the report with double spacing. N - Print the report with single spacing. This is a required field.
<b>Exclude 61XX Accounts? (Y/N)</b>	Y - Exclude 61XX accounts from the report. N - Include 61XX accounts on the report. This is a required field.
<b>Include Notes? (Y/N)</b>	Y - Include notes on the report. N - Exclude notes from the report. This is a required field.
<b>Select Fund(s), or blank for ALL</b>	Type the three-digit fund code separating multiple fund codes with a comma (e.g., 199, 224). Or, click  to <a href="#">search for funds/years</a> . Otherwise, leave blank to use all fund codes.

Parameter	Description
<b>Select Function(s), or blank for ALL</b>	Type the two-digit function code separating multiple function codes with a comma (e.g., 01, 99). Or, click  to <a href="#">search for functions</a> . Otherwise, leave blank to use all function codes.
<b>Select Object(s), or blank for ALL</b>	Type the four-digit object code separating multiple object codes with a comma and no space (e.g., 5711,5949). Or, click  to <a href="#">search for object codes</a> . Otherwise, leave blank to use all object codes.
<b>Select Sub Object(s), or blank for ALL</b>	Type the subobject numbers, including all leading zeros and separating multiple subobject numbers with a comma (e.g., 01, 26). Or, click  to <a href="#">search for subobject numbers</a> . Otherwise, leave blank to use all subobject numbers.
<b>Select Organization(s), or blank for ALL</b>	Type the three-digit organization code separating multiple organization codes with a comma (e.g., 001, 699). Or, click  to <a href="#">search for organization codes</a> . Otherwise, leave blank to use all organization codes.
<b>Select Program Intent Code(s), or blank for ALL</b>	Type the two-digit program intent code separating multiple program intent codes with a comma and no space (e.g., 01,99). Or, click  to <a href="#">search for program intent codes</a> . Otherwise, leave blank to use all program intent codes.
<b>Select Columns to Print</b>	Type the label print options with a comma and no spaces (e.g., N,Y,N,Y,Y,Y) . Or, click  to <a href="#">select column options</a> . This is a required field.

[Generate the report.](#)