



## Project Detail - BUD2100



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# Project Detail - BUD2100

**Budget > Tables > Account Codes > Project Detail**

This tab is used to establish and manage the project detail code. This two-character code comprises of the fifth and sixth characters of the program code, and it identifies the program project. Currently, it is a local-use field.


## Set up a project detail code:

Click **+Add** to add a row.

| Field                             | Description   |
|-----------------------------------|---|
| <b>Project Detail Code</b>        | Type the project detail code for the account. The field can be a maximum of two characters. |
| <b>Project Detail Description</b> | Type the project detail description. The field can be a maximum of 30 characters.           |

Click **Save**.

## Other functions and features:

|   |  |
|---|--|
| <b>Retrieve</b>   | <p><a href="#">Retrieve data.</a></p> <p>The <b>Retrieve</b> button is also used to retrieve information from the last save. If you click <b>Retrieve</b>, any unsaved changes are lost.</p>   |
| <b>Print</b>  | <p><a href="#">Print account code data.</a></p> <p><b>Current Tab Page</b> - prints only the tab page currently open.<br/> <b>Selected Account Code Tables</b> - displays the following Account Code Table Selection options:<br/> Fund/Fiscal Yr<br/> Function<br/> Object<br/> Sub-Object<br/> Organization\ Program Intent<br/> Educational Span<br/> Project Detail<br/> <b>All Account Code Tables</b> - prints all the Account Codes tab pages.<br/> Select an option, and then click <b>OK</b> to view a copy of the report. Otherwise, click <b>Cancel</b> to return to the tab.</p> <p><a href="#">Review the report.</a></p> |
|  | <p><a href="#">Delete a row.</a></p> <p>Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.</p> <p>Click <b>Save</b>.</p>   |