



# Budget Options - BUD2000



# Table of Contents

|                                       |   |
|---------------------------------------|---|
| <b>Budget Options - BUD2000</b> ..... | i |
| <b>Budget Options - BUD2000</b> ..... | 1 |



# Budget Options - BUD2000

## Budget > Tables > District Budget Options

This page is used to choose the operating parameters to set up the district budget records.

### Set up budget options:

|                                     |  |
|-------------------------------------|--|
| <b>School Year</b>                  | Type the starting year and ending year. The field is only for informational purposes and is displayed on some reports.   |
| <b>Requested Cutoff Date</b>        | Type the date that the budget requests must be submitted in the MM-DD-YYYY format. When this date is less than the current date, those using the <b>Requested</b> column will no longer be able to make changes to accounts or amounts.  |
| <b>Recommended Cutoff Date</b>      | Type the date that the district recommendations for the new budget must be submitted to the board for review in the MM-DD-YYYY format. When this date is less than the current date, those using the <b>Recommended</b> column will no longer be able to make changes to accounts or amounts.  |
| <b>Approved Cutoff Date</b>         | Type the date that the board approval of the budget is required in the MM-DD-YYYY format. When this date is less than the current date, those using the <b>Approved</b> column will no longer be able to make changes to accounts or amounts.  |
| <b>Capture Original Budget Flag</b> | <p>Select the field to update the original budget amount and the appropriations/estimated revenue amount.</p> <p>The <b>Capture Original Budget Flag</b> field works in conjunction with the Move Budget to Finance utility. The <b>Full Amount</b> or the <b>Difference</b> options on the Move Budget to Finance utility determine if this field is selected.</p> <p>If <b>Capture Original Budget Flag</b> is selected, only the original budget is moved. If <b>Capture Original Budget Flag</b> is not selected, transactions entered will update the appropriations/estimated revenue amount only.</p> |

Click **Save**.

### Other functions and features:

|                 |  |                    |
|-----------------|--|--------------------|
| <b>Retrieve</b> | The <b>Retrieve</b> button is also used to retrieve information from the last save. If you click <b>Retrieve</b> , any unsaved changes are lost. |                    |
| <b>Print</b>    | Click to print the report. [[general:printreport   | Review the report. |