



## Copy Level - BUD6600



# Table of Contents

<b>Copy Level - BUD6600</b> .....	<b>i</b>
<b>Copy Level - BUD6600</b> .....	<b>1</b>



# Copy Level - BUD6600

**Budget > Utilities > Budget Level Processing > Copy Level**

## Copy simulation data from one budget level to another:

Under **From Level**:

Field	Description
<b>Requested</b>	Select to copy the <b>Requested</b> column level. If selected, the data replaces the data in the selected <b>To Level</b> .
<b>Recommended</b>	Select to copy the <b>Recommended</b> column level. If selected, the data replaces the data in the selected <b>To Level</b> .
<b>Approved</b>	Select to copy the <b>Approved</b> column level. If selected, the data replaces the data in the selected <b>To Level</b> .

Under **To Level**:

<b>Requested</b>	Select to indicate that the data in the selected <b>From Level</b> column will replace the data in this column.
<b>Recommended</b>	Select to indicate that the data in the selected <b>From Level</b> column will replace the data in this column.
<b>Approved</b>	Select to indicate that the data in the selected <b>From Level</b> column will replace the data in this column.

**Note:** You cannot copy the same **From Level** column to the same **To Level** column.

Click **Execute** to copy the selected **From Level** simulations to the selected **To Level**. A Copy Level report is displayed. [Review the report.](#)

Click **Process** to complete the transfer of the selected simulation. A message is displayed prompting you to perform a [backup](#).

Click **Cancel** to return to the Budget Level Processing Copy Level tab.