



Copy Level - BUD6600

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Copy Level - BUD6600

Budget > Utilities > Budget Level Processing > Copy Level

Copy simulation data from one budget level to another:

Under **From Level**:

| Field | Description |
|--------------------|---|
| Requested | Select to copy the Requested column level. If selected, the data replaces the data in the selected To Level . |
| Recommended | Select to copy the Recommended column level. If selected, the data replaces the data in the selected To Level . |
| Approved | Select to copy the Approved column level. If selected, the data replaces the data in the selected To Level . |

Under **To Level**:

| | |
|--------------------|---|
| Requested | Select to indicate that the data in the selected From Level column will replace the data in this column. |
| Recommended | Select to indicate that the data in the selected From Level column will replace the data in this column. |
| Approved | Select to indicate that the data in the selected From Level column will replace the data in this column. |

Note: You cannot copy the same **From Level** column to the same **To Level** column.

| | |
|----------------|--|
| Execute | Click to copy the selected From Level simulations to the selected To Level . A Copy Level report is displayed. Review the report . |
| Process | Click to complete the transfer of the selected simulation. A message is displayed prompting you to perform a backup . |
| Cancel | Click to return to the Budget Level Processing Copy Level tab. |