

# **Create Budget Data - BUD6000**

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## **Create Budget Data - BUD6000**

#### Budget > Utilities > Create Budget Data

This utility is used to automatically transfer account codes and amounts from the Finance application to the Budget master file. This utility transfers balances and associated account codes from the Finance Original Budget (Estimated Revenues and Appropriations), Amended Budget (Estimated Revenue and Appropriations), and Actual Amount (Realized Revenue, Encumbrances and Expenditures) columns. The transfer can be from either the current or next accounting period amounts. Use this option when creating the Budget master table for the first time. Processing this selection multiple times does not create duplicate accounts, but does update existing budget balances and account codes being transferred from the Finance application to the Budget application.

**Note**: Records that exist in the Mass Change Account Codes, Mask Crosswalk option affect the accounts that are created or updated when using this option.

### Create budget data:

Field	Description
From GL File ID	Select the desired from GL file ID. The accounting period values are changed according to the current and next accounting period values for the selected GL file ID.

- ☐ Click **Retrieve** to update the **Accounting Period** options and fund information.
- ☐ Under **Account Code**, select one of the following options:

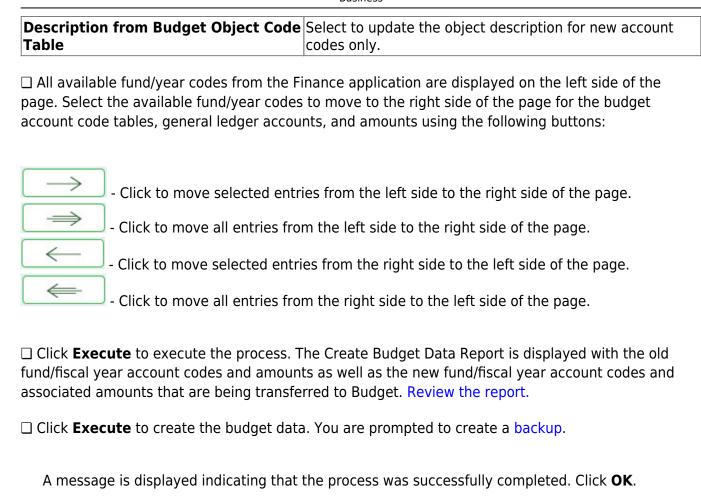
Select to include inactive account codes and amounts in the list of available account codes to be transferred.	
Select to crosswalk any account code elements for the selected fund/years that exist in the Mask Crosswalk utility. See Mask Crosswalk (Mass Change Account Codes).	

☐ Under **Accounting Period**, select one of the following options:

	The accounting period is set to <b>Current</b> by default, which uses the current accounting period amounts from the Finance application to populate the Budget application amounts.	
Next	Select to create Budget data using the next accounting period amounts in the Finance application.	

☐ Under **Object Description**, select one of the following options:

Description from GL (New Account Codes)	Select to update the new Budget account code descriptions based on the general ledger description.
Description from GL (All Account	Select to update the object description for all account
Codes)	codes.



**Note**: If there are account components that exist in the Finance file ID that do not exist in the Budget file ID account code table, a Budget Error Report of the account components that must be updated in the Budget account code table is produced, and you are not allowed to proceed until these account components are updated in Budget.

**Caution**: If there are accounts in the Budget file ID that have been updated that do not exist in the Finance file ID, those accounts are not updated, and the totals in Finance and Budget may not match.