



Export Budget Tables - BUD7100

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Budget > Utilities > Export Budget Tables

This page is used to export a copy of the budget tables prior to running major functions. When exporting budget tables, copies of the data are exported to a user-designated archive file.

- If file ID is N (Next Year), next year Requisition and Budget tables (without the User Profiles table) are exported.
- If file ID is anything other than N, only Budget tables (without the User Profiles table) are exported.


Export budget tables:

| Field | Description |
|-------------------------|--|
| Export File Name | A preset export file name is displayed in format dbccddddd_mmddyyyy_bud.rsfl, where cccddd is the county-district number and mmddyyyy is the current date. |
| Pass/Fail | |

Click **Save**.

****NOTE:**

Other functions and features:

| | |
|---|---|
|  | Delete a row. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. |
|---|---|