# FIN5000 - Budget Amendment Report

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***Finance > Reports > Budget Amendment Reports > Budget Amendment Report***

The report provides all of the information contained in the budget amendment file. Values for each column displayed on the Budget Amendment > Budget Amendment Maintenance page display on the report. You determine which funds are included in the report. You can print the report for as few as one fund or for as many as all funds in the budget amendment file.

| Parameter | Parameter Description |
|---|---|
| **Include All Ledger (L), or Amendment Increase/Decrease only (A)** | L - Include all general ledger transactions on the report. A - Include only general ledger transactions that have amendment transactions which have increased or decreased on the report. This is a required field. |
| **Sort by Account (A) or Amendment Nbr (N)** | A - Sort the report by account number. N - Sort the report by amendment number. This is a required field. |
| **Print Detail (D) or Summary (S)** | D - Print detailed information on the report. S - Print only a summary of information on the report. This is a required field. |
| **Select Fund(s), or blank for ALL** | Type the three-digit fund number separating multiple fund numbers with a comma (e.g., 161 / 8,199 / 8). Or, click ⋮ to search for funds/years. Otherwise, leave blank to use all fund numbers. |
| **Select Amendment Nbr(s), or blank for ALL** | Type the amendment number separating multiple amendment numbers with a comma (e.g., B05, BOARD). Or, click ⋮ to search for amendment numbers. Otherwise, leave blank to use all amendment numbers. |
| **From Date (MMDDYYYY), or blank for ALL** | Type the from date in the MMDDYYYY format, or leave blank to use all from dates. |
| **To Date (MMDDYYYY), or blank for ALL** | Type the to date in the MMDDYYYY format, or leave blank to use all to dates. |

Generate the report.