



Project Detail- FIN2200

Table of Contents

| | |
|--------------------------------------|----------|
| Project Detail- FIN2200 | i |
| Project Detail- FIN2200 | 1 |

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Finance > Tables > Account Codes > Project Detail

This tab is used to establish and manage the project detail code. This two-character code comprises of the fifth and sixth characters of the program code, and it identifies the program project. Currently, it is a local-use field.

Set up a project detail code:

Click **+Add** to add a row.

| Field | Description |
|-----------------------------------|---|
| Project Detail Code | Type the project detail code for the account. The field can be a maximum of two characters. |
| Project Detail Description | Type the project detail description. The field can be a maximum of 30 characters. |

Click **Save**.

Other functions and features:

| | |
|-----------------|---|
| Retrieve | The Retrieve button is also used to retrieve information from the last save. If you click Retrieve , any unsaved changes are lost. |
| +Add | Click to add a row to the grid or press ALT+1. Note: When using ALT+1 to add a new row to the grid, you must use the 1 key on the keyboard, not the 1 key on the numeric keypad. |
| Print | Print account code data. Current Tab Page - prints only the tab page currently open. Selected Account Code Tables - displays the following Account Code Table Selection options: Fund/Fiscal Yr Function Object Sub-Object Organization\ Program Intent Educational Span Project Detail All Account Code Tables - prints all the Account Codes tab pages. Select an option, and then click OK to view a copy of the report. Otherwise, click Cancel to return to the tab. Review the report. |



Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.

Click **Save**.