



Sub-Object - FIN2200

Table of Contents

Sub-Object - FIN2200	i
Sub-Object - FIN2200	1

Sub-Object - FIN2200

Finance > Tables > Account Codes > Sub-Object

This tab is used to establish and manage the two-character alphanumeric code that identifies the local use subobject codes.

Set up a sub-object code:

Click **+Add** or press ALT+1 to add a row to the grid. **Note:** If you use ALT+1 to add rows, use the 1 key on the keyboard not the 1 key on the numeric keypad.

Field	Description
Sub-Object Code	Type the subobject code for the account. The field can be a maximum of two characters.
Sub-Object Description	Type the subobject description. The field can be a maximum of 30 characters.

Click **Save**.

Other functions and features:

Retrieve	Retrieve data . The Retrieve button is also used to retrieve information from the last save. If you click Retrieve , any unsaved changes are lost.
Print	Print account code data . Current Tab Page - prints only the tab page currently open. Selected Account Code Tables - displays the following Account Code Table Selection options: Fund/Fiscal Yr Function Object Sub-Object Organization\ Program Intent Educational Span Project Detail All Account Code Tables - prints all the Account Codes tab pages. Select an option, and then click OK to view a copy of the report. Otherwise, click Cancel to return to the tab. Review the report .
	Delete a row . Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click Save .