

Due To Fund - FIN2700

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This page is used to determine the new fiscal year for any new entries that are created using existing credit card transactions.

Fund/fiscal years can be deleted on the Utilities > Fiscal Year Processing > Delete Funds page even if they exist as an offset for credit card and warehouse transactions. It is important to set up this table to crosswalk the deleted fund/fiscal year in order to prevent errors from occurring after funds change fiscal years during the end-of-year process.

Retrieve a starting fund:

Field	Description
Starting Credit Card Code	Type the starting credit card code from which you want to retrieve data. Click **Retrieve**. A list of credit card codes equal to and greater than the entered starting credit card code is displayed.

Click **Save**.

Add a fund:

Fund

Other functions and features:

Print	Print data. **Review the report using the following buttons**: Click First to go to the first page of the report. Click ◀ to go back one page. Click ▶ to go forward one page. Click Last to go to the last page of the report. **The report can be viewed and saved in various file formats**. Click to save and print the report in PDF format. Click to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included. Click **X** to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

	Delete a row. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**.