Due To Fund - FIN2700

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Finance > Tables > Credit Card Code > Due To Fund

This tab is used to determine the new fiscal year for any new entries that are created using existing credit card transactions.

Retrieve a starting fund:

Field	**Description**
Starting Fund	Type the starting fund from which you want to retrieve data. Click **Retrieve**. A list of fund codes equal to and greater than the entered starting fund is displayed.

Add a fund:

Fund	Type a fund from which the credit card transaction was created.
To Fiscal Year	Type the fiscal year to which the new transactions created from the **Fund** field will be posted.
Description	Type a user-defined description for the due to fund. The field can be a maximum of 30 alphanumeric characters.

❏ Click **Save**.

Other functions and features:

Print	Print data. **Review the report using the following buttons**: Click to go to the first page of the report. Click to go back one page. Click to go forward one page. Click to go to the last page of the report. **The report can be viewed and saved in various file formats**. Click to save and print the report in PDF format. Click to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included. Click **X** to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

	Delete a row. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**.