



# Export Finance Tables - FIN7100



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## **Finance > Utilities > Export Finance Tables**

This utility is used to export a copy of all current finance tables, requisition tables, except vendor-related and user profile tables, and accounts receivable tables, prior to running major functions. When exporting finance tables, copies of the data for the logged-on file ID are exported to a user-designated archive file.

### **Export finance tables:**

<b>Field</b>	<b>Description</b>
<b>Export Filename</b>	The export file name is displayed and has the format dbccddd_mmddyyyy_fin.rsf, where cccddd is the county-district number and mmddyyyy is the current date.
<b>Enter the Password to be used for the Archive</b>	Type the password to be used to retrieve the data.
<b>Execute</b>	Click to execute the process. A message is displayed indicating that the Finance tables were successfully exported.