



Export Finance Tables - FIN7100

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Finance > Utilities > Export Finance Tables

This utility is used to export a copy of all current finance tables, requisition tables, except vendor-related and user profile tables, and accounts receivable tables, prior to running major functions. When exporting finance tables, copies of the data for the logged-on file ID are exported to a user-designated archive file.

Export finance tables:

| Field | Description |
|--|---|
| Export Filename | The export file name is displayed and has the format dbccddd_mmddyyyy_fin.rsf, where cccddd is the county-district number and mmddyyyy is the current date. |
| Enter the Password to be used for the Archive | Type the password to be used to retrieve the data. |

Click **Execute** to execute the process.

A message is displayed indicating that the Finance tables were successfully exported.