# Delete Funds - FIN6900

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**Finance > Utilities > Fiscal Year Processing > Delete Funds**

This page is used to identify by fund/year codes the funds that are to be deleted from the general ledger prior to the start of the next fiscal year. A report of the deleted and not deleted funds is generated automatically. In addition, records associated with the deleted fund are deleted from all tables. Fund/fiscal years can be deleted even if they exist as an offset for credit card and warehouse transactions. It is important to set up the Tables > Credit Card > Due To Fund tab to crosswalk the deleted fund/fiscal year in order to prevent errors from occurring after funds change fiscal years during the end-of-year process.

## Delete funds:

Select a student

The following receiving options selected on the Options > Purchasing Options page in District Administration determine how information is displayed as well as if certain requisition items can be received on this page.

- If **Use Blind Receiving** is selected, order quantities are not shown on this page.
- If **Allow Partial Receiving** is not selected, only complete requisition items can be received.
- If **Allow Receiving Overage** is not selected, only the original item quantity ordered or less can be received.

/*Inline folded include*/

| Field | Description |
|---|---|
| Campus ID | |
| Pass/Fail | |

Click **Save**.

**NOTE:

## Other functions and features:

| | |
|---|---|
| ❌ | Delete a row.<br>Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. |