



**fundclose5xxx8xxx**



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# Fund Close 5XXX-8XXX - FIN6400

## Finance > Utilities > Fiscal Year Processing > Fund Close 5XXX-8XXX

This page is used to close funds in revenue and expenditure accounts (classes 5, 6, 7, and 8). The process creates the general journal closing entries to reverse estimated revenue, realized revenue, appropriation balances, and expenditure balances, and posts the difference to the fund balance. If records still show deferred checks, the procedure does not allow closing those funds. An error message is displayed to warn of this situation.

### Close funds 5XXX-8XXX:

Under **Fund/Yrs Available**, select the file IDs to move to the **Fund/Yrs to Close** column using the following buttons:



- Click to move selected entries from the left side to the right side of the page.



- Click to move all entries from the left side to the right side of the page.




- Click to move selected entries from the right side to the left side of the page.



- Click to move all entries from the right side to the left side of the page.

Under **Funds Balance**, select one of the following:

Field	Description
<b>Close Fund Balance to Object Code</b>	Click  to select an appropriate code that will be used to close the 5XXX-8XXX accounts to the selected fund balance account. One fund balance object code can have more than one row of funds. The fund balance object code remains the same for all rows of the group of funds.
<b>Use Budget/Actual Fund Balance Obj.Sobj in Fund Code Table</b>	Select to close the 5XXX-8XXX accounts using the offset accounts (Budget/Actual Balance Obj Sobj and the Actual Fund Balance Obj Subj) from the Fund Code table.
<b>JV Number</b>	The field is set to 999999 by default, but you can type another journal voucher number. This is a required field. If a duplicate journal voucher number other than 999999 is entered, an error message is displayed.
<b>Transaction Date</b>	The current system date is displayed by default, but it can be modified. If it is modified, all new transactions default to the last transaction date that was entered.

<b>Execute</b>	<a href="#">Execute the process.</a> <input type="checkbox"/> Click <b>Execute</b> to execute the process. <ul style="list-style-type: none"><li>• If any errors are encountered, an error report is displayed.</li><li>• If no errors are encountered, the Mass Delete Credit Memo report is displayed. <a href="#">Review the report.</a></li></ul>
<b>Process</b>	<a href="#">Process the changes.</a>
<b>Cancel</b>	Click to return to the Mass Delete Credit Memos page without making changes.

general:execute\_fund\_close