



# Mass Delete Credit Memos - FIN6200



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# Mass Delete Credit Memos - FIN6200

**Finance > Utilities > Fiscal Year Processing > Mass Delete Credit Memos**

This page is used to identify (by fund/year codes) the credit memos to be deleted prior to the next year.

## Mass delete prior year credit memos:

[Select a student](#)

The following receiving options selected on the Options > Purchasing Options page in District Administration determine how information is displayed as well as if certain requisition items can be received on this page.

- If **Use Blind Receiving** is selected, order quantities are not shown on this page.
- If **Allow Partial Receiving** is not selected, only complete requisition items can be received.
- If **Allow Receiving Overage** is not selected, only the original item quantity ordered or less can be received.

/\*Inline folded include\*/

| Field     | Description |
|-----------|-------------|
| Campus ID |             |
| Pass/Fail |             |

Click **Save**.

**\*\*NOTE:**

## Other functions and features:

|   |
|---|
|  <a href="#">Delete a row.</a><br>Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. |
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